

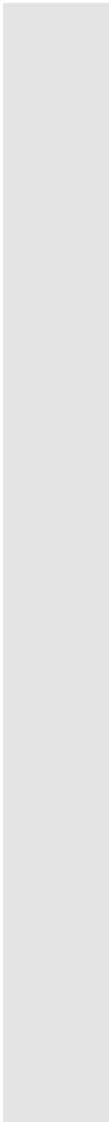
Problem Solving and Information Exchange: Chairs 101

Karen Muñoz, EdD,
Professor

Department Head
Utah State University

Barbara Rodríguez,
Ph.D.,

Interim Sr. Vice Provost
University of New
Mexico



People

What have you found helpful in addressing conflict?

How do you foster a healthy work environment?

How do engage
faculty?

How do you promote
collaboration?

How do you
communicate
expectations?

How do you approach
faculty evaluations?

How do you
communicate
disappointing news?

How do you ensure all
faculty have
voice/input?

Money

How do you prioritize faculty requests for funds?

What budgetary information do you share with faculty?

What strategies/supports help you plan and project?

Your research career

- How do you maintain a productive research career?
- What structures can be incorporated to maintain research program?

Meetings

- How are your faculty meetings structured?
 - Tenure-track, clinical
- How are decisions made?
 - Majority
 - Consensus

Beyond
your
dept.

- How do you extend outreach?
 - Alumni?

Self-care

- What strategies do you use to take care of yourself?
- Weekends nonnegotiable family time?