

CAPCSD 2019

Problem Solving and Information Exchange 101

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Interactive presentation

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Program director – responsibilities (short list!)

- Curriculum management / class scheduling
- Admissions
- Orientation
- Track student progress towards graduation
- Disciplinary action
- Catalog updates
- Liaison between students and chair
- General administrative responsibilities
- Mentoring junior faculty
- What else?



Insert interactive questions here

Benefits of program direction

- Administration experience
- (some) Control over curriculum and scheduling
- Ability to shape a program
- Compensation?
 - Course release
 - Financial
- What else?



Challenges in program direction

- Each of the responsibilities discussed above comes with its own set of challenges.
- Examples?



Other challenges program directors face

- Time management
 - Why does program direction take up all my time?
- Productivity
 - How can I maintain research productivity while being a program director?
 - Am I sacrificing my research to do this?
- Where to go from program direction?
 - Is administration right for me?
 - How do I pass the program director torch?

Insert interactive questions here