



EMERGENCY PREPAREDNESS CERTIFICATE PROGRAM

Wyndham Bonnet Creek Resort
9560 Via Encinas, Orlando, Florida

AGENDA - September 25, 2019

- Speakers:** **Dan Hooton, Spearfish Security Ltd.**
 Presenter: Emergency Planning, Risk Management, and Mitigation
- Kenneth M. Gorenberg, Barnes & Thornburg LLP**
 Presenter: Contract, Litigation and Insurance
- Val Delaney, ADMEI Staff**
- 8:00 AM Registration
- 8:30 AM Attendee Introductions – [ADMEI](#)
- Type of organization / responsibility for events / scope of programs planned
- 9:00 AM Emergency Planning – [Spearfish Security](#)
- Overview of emergency planning and steps to build an effective plan
 - Building a Team
 - Assessing Risk
 - Identify Threats/Mitigation
- 9:45 AM Table Exercises – Scenarios – Part I – [Spearfish Security](#)
- 10:45 AM Break
- 11:00 AM Client Contract & Liability – [Barnes & Thornburg](#)
- 12:00 PM Lunch (Provided)
- 1:00 PM Risk Management – [Spearfish Security](#)
- How to conduct a vulnerability & risk assessment
- 2:00 PM Insurance – [Barnes & Thornburg](#)
- 3:00 PM Break
- 3:15 PM Mitigation – [Spearfish Security](#)
- Security measures to mitigate hazards & risks
 - Reducing vulnerabilities
 - Responding to emergency incidents
- 4:15 PM Table Exercises – Scenarios – Part II – [Spearfish Security](#)
- 5:15 PM Wrap up/Panel Discussion/Final Q&A - [All](#)
- 6:00 PM Adjourn – Certificate Distribution, Photos