

Coastal Bend Green Built



Policies & Procedures

1. PROGRAM

- A) The originating Committee will be composed of seven members comprised of three (3) builders and four (4) associate members, selected by the Board of Directors.
- B) The originating Committee Members will serve one year terms. Members will have the option of serving a second one year term.
- C) Program will be self-funded by CBGB member fees.
- D) Members in good standing will be a voting member on the CBGB Committee.

2. MEMBERSHIP

- A) Membership will be available to all builder and associate members on a voluntary basis.
- B) CBGB Members must be a member of the CBHBA.
- C) A New Member Orientation will be required for anyone requesting to be a part of CBGB. At the orientation, applicants for CBGB will be provided with an information packet, which includes Enrollment Sheet, CBGB Checklist, Home Application, Code of Ethics, Fee Sheet Builder Application and a Benefit Sheet.
- D) Members will be able to download additional forms from CBGB website page.
- E) Members will submit their enrollment sheet and enrollment fee at the new member orientation.
- F) Members will be presented with Lapel Pins, indicating CBGB membership at next, regularly scheduled luncheon.
- G) Promotional items will be provided upon submission of first home application.

3. CERTIFICATION

- A) Member will submit application, along with payment for certification, to CBGB once they are ready to begin construction.
- B) Builder will submit checklist to Raters and schedule inspections.
- C) Rater will submit completed checklist to CBGB who will then process CBGB Green "Certified" certificate.

4. BENEFITS OF MEMBERSHIP

- A) Members will be able to use the CBGB logo on home and marketing once application has been submitted.
- B) CBGB "Certified" Logo will be provided to builder once home is certified.
- C) CBHBA will promote the CBGB program and recognize members of the program.
- D) Members will be provided promotional items for homeowners and builders to use certifying that home has been CBGB certified.
- E) Members will be listed on the CBHBA - CBGB website page.
- F) Members will be a voting member on the CBGB Committee.
- G) All CBGB certified homes will have a special designation in MLS by Corpus Christ Board of Realtors

5. FEES

- A) Enrollment Fee will be due at new member orientation, along with Builder Enrollment Form.
 - i. CBGB member enrollment fee will be \$150.00.
- B) Home Certification Fee
 - i. \$55.00 flat rate fee up to 2200 sq. ft.
 - ii. An additional charge of .05 cents for every sq. ft. after 2200.
- C) Green Inspectors payment
 - i. Payment to Green Inspector shall be by the Builder, Builders will the Green Inspector upon completion of certification directly.
- D) Sponsorship Opportunity \$500
 - i. Sponsorship will provide sponsor with banner add on Website page www.coastbendgreenbuilt.org
 - ii. Sponsor Company banner can be displayed at new member orientation and table top events.
 - iii. Sponsorship will provide sponsor with access to CBGB Logo.