



## South Sioux City Area Chamber of Commerce Improvement and Entrepreneurship Grant Information

### **OVERVIEW:**

The purpose of this grant is to support qualified members of the South Sioux City (SSC) Chamber of Commerce for the purposes of façade beautification, start-up capital, expansion, and human capital.

Funds available through this program are provided by Chamber membership dues, events, and Chamber-related revenue sources.

Requests for events and tourism functions that align with the Convention and Visitors Bureau's mission will not be considered by the Chamber and should be directed to the CVB Visitor Promotions/Improvement Fund.

Grant funding is available in two different categories:

1. Façade/Business Improvement Fund: Funding used to assist with expanding and improving the business facilities of any Chamber member. Examples include remodels, additions, signage, greenery, and construction.
2. Entrepreneurship Fund: Funds used to start or enhance an existing business. Examples include staff additions, continuing education, start-up costs, equipment additions, and other financial assistance needs.

The Chamber has committed \$10,000 to these funds for 2018. Each application awarded may receive a maximum grant of \$2500. To receive funding for either fund, once approved the business organization must work with the Chamber grant committee to review the detailed plan of execution. A detailed listing of related expenditures is required as well as a Chamber audit (before and after) or walk-through. Examples of documents that may be required are receipts, canceled checks, contracts, offer letters, invoices, or any additional items/documents that substantiate the expenses incurred. Both the Chamber and the awarded company must sign a commitment form, outlining the grant expectations. The awarded organizations must also remain in business for two (2) calendar years from the date of the awarded funds, and must remain a member of the Chamber in good standing for two (2) calendar years. Awarded organizations must start the approved project within six (6) months of Chamber approval. Failure to comply with the above criteria may result in repaying the Chamber in whole or in part of the awarded grant dollars.

Requests for grant funds may not exceed \$2500 per organization each grant year. The goal of the funds are to provide opportunities to multiple entities. Awarded organizations must be a member in good standing of the Chamber, and have no invoices outstanding in excess of 30 days past due. Applicants may be located within the tri-state region.

Grant candidates must complete the attached application. Supporting plans and documentation is recommended. The Chamber may request additional information, or require applicants to present their requests to the Chamber Board of Directors. It is strongly encouraged that an organization representative attends requested meetings.

Applicants will be notified of ongoing conversations and considerations. The Chamber Board of Directors meets monthly and applications will be reviewed at that time.

All questions regarding this application, requirements, or process may be directed to the Chamber President. Any applications that are denied will be done so in writing.



South Sioux City Area Chamber of Commerce  
Improvement and Entrepreneurship Grant Application

Check the appropriate box:

Façade/Business Improvement Fund

Entrepreneurship Fund

Date of Application \_\_\_\_\_

Name of Entity of Business Organization:

\_\_\_\_\_  
\_\_\_\_\_

Grant Contact Person and Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Organization Type: \_\_\_\_\_

Circle One: Not-for-Profit Organization

For-Profit Organization

TIN/EIN: \_\_\_\_\_

Project Name or Type: \_\_\_\_\_

Targeted Start Date: \_\_\_\_\_

Targeted Completion Date (if applicable): \_\_\_\_\_

Member of the Chamber Since: \_\_\_\_\_

Total Amount Requested: \_\_\_\_\_

1. Describe the project or venture funds are requested for:
2. Please explain your need for funding and any additional funds you have secured:
3. Please list any vendors you intend to utilize (if applicable):
4. Please provide an estimated timeline for your project or venture:
5. Please list any previously completed (similar) projects or ventures:

6. Additional comments for consideration:

I, the undersigned, have reviewed the Grant Information form and understand the requirements/commitments I am responsible for. If awarded the requested fund, I understand that I must remain in good standing with the Chamber and commit to remaining in business for a period of two (2) years from the date the funds are awarded. Failure to provide requested documents or to remain in business for the two (2) year period may result in a repayment of the funds to the Chamber.

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Printed Name

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Date

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Signature