



ATHENA AWARD
Business Woman of the Year
Nomination Instructions

GENERAL REQUIREMENTS:

Nominees must be a member of the Chamber of Commerce, an Employee of a Chamber of Commerce member, or a member of the Women's Division. Nominations are due no later than Tuesday, October 25th, 2019. The award will be presented at the Leavenworth-Lansing Chamber of Commerce Women's Division Luncheon on November 19th, 2019 at 11:30 am, Riverfront Community Center. Reservations are to be made using the Chamber website www.llchamber.com.

EVALUATION CRITERIA:

The award will be primarily judged upon the contribution of the nominee to her business industry/profession, contributions specific to her firm or place of business, and the local community. Focus of the evaluation will be based on the following criteria:

- Demonstrates professional excellence in business or profession
- Contribute time and energy to improve the quality of life for others in the community.
- Actively assist others, particularly women, in realizing their full leadership potential.

Nominee's Name: _____

Title: _____

Business Name: _____

Business Address: _____

City: _____ Zip Code: _____

Telephone: _____

Date Submitted: _____

Submitted by: _____

Telephone: _____

This page should be the cover sheet to the nomination. Using the following as an outline, please provide additional information about the nominee. Please do not submit scrapbooks, newspaper articles, etc., with the nomination form.

1. Business Accomplishments: List special recognitions, accomplishments or projects within the nominee's place of business, to include business-related affiliations, significant promotions, directorships, trusteeships, or other designations.

2. Community Service: Local, County, or State level participation (vs. simple membership) in civic and service organizations, charitable activities, political pursuits, religious groups, and/or other involvements such as merchants associations, youth groups, etc. Please list offices held, including dates.

3. Chamber of Commerce Activity: Work done on councils, committees, boards, to include special projects, membership drives, activities, accomplishments, etc., as well as involvement with any other chambers of commerce.

4. Women's Division Activity: Work done on committees to include special projects.

5. Other Achievements, Awards, Accomplishments

6. Personal Information (optional)