



**CALIFORNIA
CANNABIS
INDUSTRY
ASSOCIATION**

CCIA Committees

California Cannabis Industry Association committees are the vehicle for voice in the process of policy paper development. Members of our committees are revered as industry experts and voices of authority on industry specific challenges and best practices. CCIA's Board of Directors looks to committee members for crucial insight and feedback that plays an integral role in educating decision makers and the general public. Joining a CCIA committee is an extraordinary way to partner with experts in your field to influence the rules and regulations that govern the fast growing cannabis industry.

Our committees are open to all members at the Business and Executive level.

Legislative

Our Legislative committee is one of our most active and vibrant committees. We review all current legislation and regulations and advocate on behalf of our members. This group functions as a legislative information hub that allows for inclusive, productive discussions and feedback from our legislative team.

Manufacturing

Our Manufacturing Committee works to assist in developing and refining the complex regulations that pertain to manufacturing. This committee plays a vital role in creating crucial white papers and has taken on the task of creating educational materials on best practices and consumer safety, as well as materials that address child safety specifically.

Agriculture

CCIA's Agricultural Committee is tasked with making significant contributions by way of regulatory comment on behalf of cultivators throughout the state. Advocating and educating on behalf of indoor, outdoor, nursery sites and more, from Siskiyou County to San Diego County. This committee helps to highlight the concerns and interests of CCIA cultivators and those who understand the importance of cultivation in the supply chain.

Retail & Delivery

CCIA's Retail & Delivery Committee takes both a preemptive and responsive approach to legislative challenges by developing thorough comment and reasonable solutions. CCIA's Retail and Delivery Committee also works to develop draft ordinances to be used as an aid for members working with local municipalities.

Distribution

CCIA's Distribution Committee has endured an intense legislative year. The distribution committee is a voice of practicality and experience that has proven to be both resilient and

steadfast in the work of responsible regulation. Mandatory distribution created a need for crucial input from CCIA members, we anticipate significant growth in this particular committee.

Insurance

CCIA's Insurance Committee is tasked with developing educational materials and webinars for both policy providers and holders. To ensure the committee's success they have an established advisory board including members from the California Department of Insurance. With the new regulatory landscape taking effect, the is committee will play an ever increasing role in securing California's cannabis industry businesses.

Diversity & Inclusion

This committee is focused on fostering professional mentor-mentee relationships between industry pioneers of all backgrounds and their fellow CCIA Members from minority communities. It also works to encourage CCIA Members from minority communities to join other CCIA committees, volunteer for committee chair positions, and run for election to the CCIA Board. We also work with companies to diversify the ranks of their C-level executives, in-house legal departments, and upper management so that California's cannabis industry reflects the diversity of its consumer base.

Human Resources

The HR/Workforce Committee is focused on developing standardizing Benefits/Workforce Planning Compliance and Best Employment Practices for the industry. Some of the tasks the committee is addressing: HR & PR Education and Training, Designing robust Job Descriptions that are legally vetted, Compensation & Benefits Best Practices, CA New Hire Compliance Requirements, CA Wage and Hour Requirements paired with proper payroll processing Employment Law, and Insurance (EPLI, PL, Health, Worker's comp etc).

Intellectual Property

The Intellectual Property Committee provides a forum for discussion relating to patent, trademark, copyright and trade secret issues specific to the cannabis space. The goal of the committee will include educating members and providing resources relating to growing and protecting intellectual property assets and drafting licensing agreements and other intellectual deals, and preparing for and managing intellectual property litigation.

Quality Control

The Quality Control Committee is focused on the practical application of the rules and regulations as they pertain to testing labs and the cannabis industry. This committee offers insight into best practices for testing labs and quality control issues, it also functions as an educational arm of the association. The committee is primarily attended by testing labs, scientists, and manufacturers.

Committee: Policies and Procedures

CCIA committees provide a platform for members to engage in the rapidly developing regulations which oversee the vast cannabis industry in California. These committees act as a resource to stay up to date with political forecasting.

By participating in CCIA's Committees you have the opportunity to work alongside fellow members and industry leaders developing legislative priorities while being proactively informed on statewide regulations.

ELIGIBILITY & REQUIREMENTS

- Committee members must maintain a membership in good standing with CCIA at the Business level or higher
- Committee terms are one year in length, beginning in conjunction with CCIA's annual member meeting taking place in the beginning of each legislative session
- Committees are led by a chair and vice chair (if appropriate), which are appointed by the CCIA Board of Directors at the beginning of each legislative session

APPLICATION PROCESS

- Eligible members must submit an online application and select which committees they wish to participate. cacannabisindustry.org/committees
- Committee members are selected by application process with approval by CCIA staff and committee leadership

ROLES & RESPONSIBILITIES

CCIA Board of Directors nominate and appoint committee chairs at the 1st board meeting of the legislative year. Committee chairs will oversee elections to appoint Vice Chair and Secretary (if appropriate) at the 1st committee meeting of the legislative year. All positions will be held for one full year and will be reappointed at the beginning of the following legislative session. There are no term limits for committee chairs

COMMITTEE FUNCTIONS

Mission: Committees are tasked with developing policy recommendations that reflect the key policy goals set forward by the Board of Directors. Recommendations coming out of the work of the each committees shall be specific to the expertise of the committee and should promote the growth of a responsible and legitimate cannabis industry and work for a favorable social, economic, and legal environment.

Educational component: Each committee is tasked with creating education materials throughout the year including memos, white papers, content for CCIA weekly educations updates, among others.

MEETINGS

- The Committee will hold a meeting taking place within the 1st or 2nd week of every month

- Additional meetings may be scheduled by chair as needed
- Monthly mandated meeting schedule and announcements
 - Agenda Items should be submitted 72 hours prior to meeting
 - Agenda should be finalized and posted or shared 24 hours prior to meeting
- Quorum is defined as having 51% of committee's voting membership either physically present or on conference line

EXECUTIVE COMMITTEES

Executive committees are formed to vote within each committee to take advisory policy positions to be provided to the board of directors. Executive committees are comprised of eligible voting members of each committee

- Voting member eligibility
 - Members must attend two consecutive committee meetings to establish eligibility
 - Only 1 eligible voter in committee per CCIA membership
- 51% Percent of members needed to certify vote (quorum)
- Process for Voting: Agenda item put up for motion by non-position holding member, motion seconded by any member eligible to vote, majority vote (ayes/yes and nays/no), secretary records decision vote.
- Proxy Voting
 - Eligible voters may assign an individual to cast their vote for them by being physically present or via phone and notifying the subcommittee chair via email no less than 24 hours prior to meeting start time on agenda