



## **CCIA Committees**

California Cannabis Industry Association committees are an integral part of state policy reform. Members of our committees are revered as industry experts and voices of authority on industry specific challenges and best practices. CCIA's Board of Directors look to committee members for essential insight and feedback that plays a critical role in educating decision makers and consumers. Joining a CCIA committee is an extraordinary way to partner with experts in your field to influence the rules and regulations that govern the fast growing cannabis industry.

**Our committees are open to all members at the Business and Executive levels.**

**Business Members may join 3 committees.**

**Executive Members may join 5 committees.**

### **Legislative**

Chair - Dr. Juli Crockett

CCIA Staff - Eddie Franco

Our Legislative Committee is one of our most active and vibrant committees. We review all current legislation and regulations and advocate on behalf of our members. This group functions as a legislative information hub that allows for inclusive, productive discussions and provides insight from our legislative team.

### **Quality Control**

Chair - Dr. Swetha Kaul

CCIA Staff - Josh Drayton

The QC Committee is focused on the practical application of the rules and regulations as they pertain to testing labs and the cannabis industry. This committee offers insight into best practices for testing labs and quality control issues, it also functions as an educational arm of the association. The committee is primarily attended by testing labs, scientists, and manufacturers.

### **Manufacturing**

Chair - Chris Coggan

CCIA Staff - Josh Drayton

The CCIA Manufacturing Committee continues to provide input and information on the complex regulations that pertain to manufacturing, processing, and packaging. This committee plays a vital role in drafting informative white papers and is tasked with creating educational materials on standard operating procedures, as well as best practices that prioritize public safety and health.

## **Agriculture & Hemp**

Co-Chairs - Kristin Nevedal & Dr. Robb Flannery

CCIA Staff - Amy Jenkins & Lindsay Robinson

CCIA's Agricultural Committee provides insight and education on behalf of cultivators throughout the state. This committee advocates for California cannabis cultivators that operate in sun grown, indoor, light deprivation, nurseries and more. The CCIA Ag Committee critically analyzes the concerns, interests and issue related solutions for this complex part of the industry.

## **Retail & Delivery**

Co-Chairs - Kimberly Simms & Conrad Gregory

CCIA Staff - Josh Drayton & Lindsay Robinson

As the most consumer facing sect of the industry, the Retail & Delivery Committee addresses all issues related to streamlining business practices to public safety and health. This committee has been directly involved with educating the industry on the evolution of regulations related to packaging and labeling regulations, and continue to provide strategic comment on our evolving regulations.

## **Distribution**

Co-Chairs - David Hua & Michael Wheeler

CCIA Staff - Josh Drayton

CCIA's Distribution Committee has proven to be a voice of reason and responsibility in the development of regulations. As we continue to determine responsible tax collection, distributor responsibilities, and the point of quality control, this committee will continue to influence operations for the entire supply chain.

## **Insurance & Human Resources**

Co-Chairs - Mike Aberle & Dean Rocco

CCIA Staff - Justin McCarthy

CCIA's Insurance and Human Resources Committee develops educational materials, webinars, and seminars for both policy providers and industry operators. The committee is also focused on developing standardized benefits, workforce planning compliance and best employment practices for the industry. As California continues to realize the legitimacy of the cannabis industry, as well as the challenges that the industry faces, this committee has positioned themselves as intrical in optimizing success and mitigating risk.

## Diversity & Inclusion, Social Equity (DISE)

Chair - Yvette McDowell

CCIA Staff - Emily Salmon St. Pierre

### **(This committee is open to all CCIA members)**

The Diversity & Inclusion, Social Equity Committee is focused on fostering professional mentor-mentee relationships between industry pioneers of all backgrounds and their fellow CCIA Members from minority communities. It also works to encourage CCIA Members from minority communities to join other committees, volunteer for committee chair positions, and run for election to the CCIA Board. We also work with companies to diversify the ranks of their C-level executives, in-house legal departments, and upper management so that California's cannabis industry reflects the diversity of its consumer base.

## Intellectual Property

Co-Chairs - Dr. Reggie Gaudino & Tom Zuber

CCIA Staff - Eddie Franco & Alexis d'Angelo

The IP Committee provides a forum for discussion relating to patent, trademark, copyright and trade secret issues specific to the cannabis space. The goal of the committee includes educating members and providing resources relating to growing and protecting intellectual property assets, drafting licensing agreements and managing intellectual property litigation.

## Events

Chair - Dr. Juli Crockett & Pamela Epstein

CCIA Staff - Eddie Franco & Emily Salmon St. Pierre

The newly formed Events Committee will work on navigating compliance issues for events as well as interfacing with Insurance/Retail/Distribution and other related committees and creating sensible local ordinances. Priorities include sustainability, community relations, security, protecting public health and safety, and coordinating with local law enforcement.

## Committee: Policies and Procedures

CCIA committees provide a platform for members to engage in the rapidly developing regulations and legislation, which oversee the vast cannabis industry in California. These committees act as a resource to stay up to date with political forecasting.

By participating in CCIA's Committees you have the opportunity to work alongside fellow members and industry leaders developing legislative priorities while being proactively informed on statewide regulations.

### ELIGIBILITY & REQUIREMENTS

- Committee members must maintain a membership in good standing with CCIA at the Business level or higher
- Committee terms are one year in length, beginning in conjunction with CCIA's annual member meeting taking place in the beginning of each legislative session
- Committees are led by a chair and vice chair (if appropriate), which are appointed by the CCIA Board of Directors at the beginning of each legislative session
- Business level members are allowed to join up to 3 committees
- Executive level members are allowed to join up to 5 committees

### APPLICATION PROCESS

- Eligible members must submit an online application and select which committees they wish to participate. [cacannabisindustry.org/committees](http://cacannabisindustry.org/committees)
- Committee members are selected by application process with approval by CCIA staff and committee leadership
- Committee applications are accepted quarterly during a two week enrollment period.

**2019 Quarterly Enrollment Schedule: Jan. 28-Feb. 8, April 1-15, July 1-15, October 1-15**

### ROLES & RESPONSIBILITIES

CCIA Board of Directors nominate and appoint committee chairs at the 1st board meeting of the legislative year. Committee chairs will oversee elections to appoint Vice Chair and Secretary (if appropriate) at the 1st committee meeting of the legislative year. All positions will be held for one full year and will be reappointed at the beginning of the following legislative session. There are no term limits for committee chairs.

### COMMITTEE FUNCTIONS

Mission: Committees are tasked with developing policy recommendations that reflect the key policy goals set forward by the Board of Directors. Recommendations coming out of the work of the each committees shall be specific to the expertise of the committee and should promote the growth of a responsible and legitimate cannabis industry and work for a favorable social, economic, and legal environment.

Educational component: Each committee is tasked with creating education materials

throughout the year including memos, white papers, content for CCIA weekly educations updates, among others.

## MEETINGS

- At a minimum, each committee will hold a monthly meeting
- Additional meetings may be scheduled by chair as needed
- Monthly mandated meeting schedule and announcements
- Agenda Items should be submitted 72 hours prior to meeting
- Agenda should be finalized and posted or shared 24 hours prior to meeting
- Quorum is defined as having 51% of committee's voting membership either physically present or on conference line

## VOTING REQUIREMENTS

- New members must attend three consecutive committee meetings to establish eligibility
- Only 1 eligible voter in committee per CCIA membership
- 51% Percent of members needed to certify vote (quorum)
- Process for Voting: Agenda item put up for motion by non-position holding member, motion seconded by any member eligible to vote, majority vote (ayes/yes and nays/no), secretary records decision vote.
- Proxy Voting- Eligible voters may assign an individual to cast their vote for them by being physically present or via phone and notifying the subcommittee chair via email no less than 24 hours prior to meeting start time on agenda