



# Application for Membership

3040 Sunset Lane, Traverse City, MI 49684 (231) 946-2305 fax: (231) 946-1051

Thank you for your interest in joining the Home Builders Association of the Grand Traverse Area (HBAGTA).  
Review of the application will be conducted by the Membership Committee.

## BUILDER MEMBERSHIP

**A Builder Member is any individual who is the owner of or is employed by a firm which has been in the business of building or remodeling homes.**

Annual Membership Fee	\$525.00
Non-Refundable Application Fee	\$ 25.00
<b>Total</b>	<b>\$550.00</b>

### Requirements for Membership

**\*\*Please make sure every box is checked before submission**

- Two (2) subcontractor references       Two (2) supplier references       Two (2) client references
- Must consent to a background check of the applicant and/or applicant firm
- Applicant must hold a current builder's license from the State of Michigan and provide copy
- If company is incorporated or holds an LLC, a Qualifying Officers license from the State of Michigan is required
- Show proof of current Certificate of Insurance coverage with a minimum coverage of \$300,000.00 General Liability and Workers Compensation
- Commit to minimum involvement requirements

**REFERRED BY/SPONSOR** (HBA Member Name & Company) \_\_\_\_\_  
\_\_\_\_\_

## APPLICANT INFORMATION

**COMPANY NAME:** \_\_\_\_\_ Years in Business \_\_\_\_\_

*(Company name must match name on State of Michigan license)*

Applicant Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Mailing address if different from above \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Builders License # \_\_\_\_\_ Exp. \_\_\_\_\_ Company QO License # \_\_\_\_\_

(current builder's license from the State of Michigan required)

How do you hear about the HBAGTA? \_\_\_\_\_

Primary reason you would like to join the HBAGTA: \_\_\_\_\_

What is the primary function of your business? \_\_\_\_\_ Length of time in business? \_\_\_\_\_

Business Activity (see form) 1. \_\_\_\_\_ 2. \_\_\_\_\_ What are your company's best qualities? \_\_\_\_\_

Please disclose any business litigation you have been a party to in the past 7 years Information attached? \_\_\_\_\_

**AFFILIATE MEMBERSHIP** *(add another employee to your membership for just \$50 each –There's POWER in numbers!)*

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

## BUILDER MEMBER REFERENCES

### CURRENT SUBCONTRACTORS

1. Company Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

2. Company Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

### CURRENT SUPPLIERS

1. Company Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

2. Company Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

### RECENT CUSTOMERS

1. Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Project Description \_\_\_\_\_  
Project Completion Date \_\_\_\_\_

2. Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Project Description \_\_\_\_\_  
Project Completion Date \_\_\_\_\_

# ACCEPTANCE

## Code of Ethics

- Our paramount responsibility is to our customers, our community and our country.
- Honesty is our business policy.
- High standards of health safety and sanitation shall be built into every home.
- Members shall deal fairly with their respective employees, sub contractors and suppliers.
- As members of a progressive industry, we encourage research to develop new materials, new building techniques, new building equipment and improved methods of home financing, to the end that every home purchaser may get the greatest value possible for every dollar spent.
- All sound legislative proposals affecting our industry and the people we serve shall have our informed and vigorous support.
- We hold inviolate the free enterprise system and the American way of life.
- We pledge our support to our associates, our local, state and national associations and all related industries concerned with the preservation of legitimate rights and freedoms.
- We assume these responsibilities freely and solemnly, mindful that they are part of our obligation as members of the Home Builders Association of the Grand Traverse Area, Inc.

## Mission Statement

*To be a high quality resource for the building industry professionals, who provide outstanding service to our community.*

I have read and understand all of the membership requirements and responsibilities as a member of the Home Builders Association of the Grand Traverse Area, Inc (HBAGTA). I certify that all information provided is correct and agree, if approved, that I will abide by the Code of Ethics and Bylaws of the HBAGTA and other rules and regulations which shall from time to time be amended by the Association's Board of Directors. I also agree that the HBAGTA logos can only be used during membership.

I further authorize the Association or its assigns to perform a background investigation of me, the Applicant and the company I represent.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## PAYMENT INFORMATION

Annual Membership Fee	\$525.00
Application Fee	<u>\$ 25.00</u>
Total	\$550.00
Affiliate Member(s) \$50 each	_____
<b>Total Amount Due</b>	_____

Check Enclosed

Credit Card

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ / \_\_\_\_\_ 3 Digit V-Code \_\_\_\_\_

Billing Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

Name on Card \_\_\_\_\_

Annual Billing Contact @ Company \_\_\_\_\_ Position \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

# INVOLVEMENT REQUIREMENTS

Our success is a direct result of our member's support! Thus, we require that all members become active within the Association by participating in 1 annual event or be involved on a committee/council or volunteer for an event, and attend 2 General Membership Meetings per year. Please mark the various activities below that you are interested in, or call the HBA office to find out more about these worthwhile and rewarding activities.

## COMMITTEES & COUNCILS

**Home EXPO** – This committee produces a 2-day event, bringing nearly 120 exhibitors under one roof to showcase products and services related to the residential building community to over 2,000 visitors.

**Golf Tournament** – This committee produces a fun filled golf and banquet event at one of our areas finest courses. Our goal is to treat our golfers like a pro on and off the course.

**Parade of Homes** – This committee produces a 6-day / 2-weekend tour showcasing the work of our builder members, their subcontractors and suppliers around the Grand Traverse Area.

**Scholarship Dinner** – This committee produces an event that brings our community together to raise money for scholarships, supporting students in our area who have chosen to make skilled trades their career choice.

**Workforce Development & Education** – This committee focuses on workforce development initiatives through school outreach, apprenticeship program awareness and scholarships. Educational requirements and needs of our members are also addressed in this committee.

**Membership** – This committee promotes the advantages of joining and maintaining membership with our Association. This is a rewarding and enjoyable position that puts you in contact with many of the new and existing members through the various retention programs.

**Legislative** – This committee focuses on local legislative issues, defending the homebuilding industry against harmful regulatory and legislative issues that can threaten the homebuilding industry. Builders, developers, planners, architects, engineers and attorneys will find it interesting and rewarding to participate on this committee.

**Professional Women in Building Council** – This female only council focuses on career development within the industry, raise money for scholarships, and promote and support community involvement.

**Event Sponsorships** – There are several opportunities to help you make the most of your marketing dollars and bring greater visibility to your company. **Hosting a Membership Meeting** is just one way to accomplish this.

### CHOOSE 1 (OR MORE IF YOU WISH)

#### Annual Events - Attend

- Home EXPO
- Golf Tournament
- Parade of Homes
- Scholarship Dinner
- Holiday Party

#### SPONSOR

- Event Sponsor  
Event: \_\_\_\_\_
- Host Membership Meeting

#### Committee / Council - Volunteer

- EXPO Committee
- Golf Committee
- Parade of Homes Committee
- Scholarship Dinner Committee
- Workforce Development Committee
- Membership Committee
- Legislative Committee
- Professional Women in Building Council

#### Event Volunteer

- Home EXPO
- Golf Tournament
- Parade of Homes
- Scholarship Dinner
- HBA Cares Projects

### AND ATTEND TWO (2)

- Monthly General Membership Meetings

## BUSINESS ACTIVITIES LIST – Select up to two (2)

Additional activities are \$25.00 each.

001	Accountants & Consultants
002	Advertising, Marketing & Public Relations
003	Affordable Housing - Non-Profit
004	Appliances
005	Appraisers
006	Architectural & Design Services
007	Asphalt Paving & Repairs
008	Attorneys
009	Auto/Truck/Equipment Sales & Leasing
010	Awnings
011	Banking & Mortgage
012	Basement Waterproofing
013	Blueprints
014	Brick Paving & Repairs
015	Building Contractors
016	Building Materials - Retail
017	Building Materials - Wholesale
018	Cabinetry - Whole House
019	Civil Engineering
020	Cleaning
021	Closet Systems, Organizers & Shelving
022	Concrete Floors - Epoxy, Resurfacing, & Polishing
023	Concrete - Foundations, Poured Walls, & Pre-Cast
024	Countertops - Marble, Granite, & Tile
025	Crane Service & Rental
026	Decks
027	Demolition Contractors
028	Drywall Contractors
029	Drywall Suppliers
030	Education & Training
031	Electrical Contractors
032	Electrical Suppliers
033	Energy Audits
034	Energy Consulting
035	Engineering Consultants
036	Environmental Testing & Consulting
037	Excavating
038	Fencing
039	Financial Advisors
040	Fireplaces
041	Floor Coverings & Hardwood Floors
042	Foundation Repair
043	Framing Contractors
044	Furniture
045	Garage Doors
046	Glass Contractors & Installers
047	Graphic Design
048	Gutters
049	Home Automation
050	Home Theater and Sound System
051	Hot Tubs / Spas
052	HVAC Contractors
053	Insulation Contractors & Installers
054	Insurance
055	Insurance Restoration & Mitigation
056	Interior Design & Staging

057	Irrigation
058	Kitchen & Bath
059	Land Developers
060	Landscaping Contractors
061	Landscaping Design Services
062	Legal Services
063	Lighting
064	Log Home Builders
065	Masonry Contractors
066	Masonry Suppliers
067	Millwork Contractors
068	Mirrors & Glass
069	Modular Homes
070	Mortgage Banking - Construction Lending
071	Moving & Storage
072	Painting & Wallpaper Contractors
073	Painting & Wallpaper Suppliers
074	Plumbing Contractors
075	Plumbing Suppliers
076	Pole Buildings & Garages
077	Portable Toilets
078	Printing
079	Propane & Home Heating Oil
080	Real Estate Broker
081	Real Estate Development
082	Recycling Services
083	Remodeling Contractors
084	Remodeling Suppliers
085	Renewable Energy & Solar Installations
086	Rental Tools, Equipment & Supplies
087	Restoration - Fire & Water
088	Roofing
089	Security Systems
090	Septic Pumping
091	Sewer & Water Installation
092	Siding Contractors
093	Signs
094	Skylights
095	Snow Removal
096	Stone & Stone Veneer Suppliers
097	Sunrooms
098	Swimming Pools
099	Tile
100	Title Insurance
101	Tree Removal Service
102	Trim & Finish Carpentry
103	Trucking - Sand & Gravel
104	Utilities
105	Waste Disposal
106	Water Heaters
107	Water Treatment
108	Web & Internet Development
109	Well Drilling
110	Windows - Coverings, Treatments, &/or Film Installation
111	Windows & Doors
112	Wood Restoration