



# Application for Membership

3040 Sunset Lane, Traverse City, MI 49684 231-946-2305 www.hbagta.com

Thank you for your interest in joining the Home Builders Association of the Grand Traverse Area (HBAGTA). Our Executive Officer will review the application and follow up with you.

## BUILDER MEMBERSHIP

A Builder Member is any individual who is an owner of, or is employed by, a firm which has been in the business of building or remodeling homes.

Annual Membership Fee	\$525.00
Non-refundable Application Fee	25.00
<b>Total</b>	<b>\$550.00</b>

### Requirements for Membership

**\*\*Please make sure every box is checked before submission\*\***

- Two (2) subcontractor references
- Two (2) supplier references
- Two (2) client references

Applicant must:

- hold a current builder's license from the State of Michigan and provide copy
- consent to a background check of the applicant and/or applicant firm
- show proof of current Certificate of Insurance coverage with a minimum of \$300,000 General Liability and Workers Compensation insurance
- if company is incorporated or holds an LLC, hold a Qualifying Officer's license from the State of Michigan and provide license number
- commit to meeting minimum involvement requirements

REFERRED BY/SPONSOR (HBA Member Name & Company) \_\_\_\_\_

## APPLICANT INFORMATION

COMPANY NAME: \_\_\_\_\_ Years in business \_\_\_\_\_

*\*\*If applicable, company name must match name on State of Michigan license\*\**

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (fax) \_\_\_\_\_

Email: \_\_\_\_\_ Website \_\_\_\_\_

Facebook page: \_\_\_\_\_ LinkedIn \_\_\_\_\_

Builder's license #: \_\_\_\_\_ Exp. \_\_\_\_\_

How did you hear about the HBAGTA? \_\_\_\_\_

Primary reason you would like to join HBAGTA: \_\_\_\_\_

What is the primary function of your business? \_\_\_\_\_ Length of time in business? \_\_\_\_\_

Business Activity (see form) 1. \_\_\_\_\_ 2. \_\_\_\_\_ What are your company's best qualities? \_\_\_\_\_

Please disclose any business litigation you have been a party to in the past 7 years. \_\_\_\_\_

\_\_\_\_\_ Information attached?

**AFFILIATE MEMBERSHIP** *(add another employee to your membership for just \$50 each –There's POWER in numbers!)*

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

## BUILDER MEMBER REFERENCES

### CURRENT SUBCONTRACTOR REFERENCES

1. Company Name _____ Contact Name _____ Address _____ Phone _____ Email _____
2. Company Name _____ Contact Name _____ Address _____ Phone _____ Email _____

### CURRENT SUPPLIERS

1. Company Name _____ Contact Name _____ Address _____ Phone _____ Email _____
2. Company Name _____ Contact Name _____ Address _____ Phone _____ Email _____

### RECENT CUSTOMERS

1. Name _____ Address _____ Phone _____ Email _____ Project Description _____ Project Completion Date _____
2. Name _____ Address _____ Phone _____ Email _____ Project Description _____ Project Completion Date _____

# ACCEPTANCE OF TERMS

## Code of Ethics

- Our paramount responsibility is to our customers, our community and our country.
- Honesty is our business policy.
- High standards of health safety and sanitation shall be built into every home.
- Members shall deal fairly with their respective employees, subcontractors and suppliers.
- As members of a progressive industry, we encourage research to develop new materials, new building techniques, new building equipment and improved methods of home financing, to the end that every home purchaser may get the greatest value possible for every dollar spent.
- All sound legislative proposals affecting our industry and the people we serve shall have our informed and vigorous support.
- We hold inviolate the free enterprise system and the American way of life.
- We pledge our support to our associates, our local, state and national associations and all related industries concerned with the preservation of legitimate rights and freedoms.
- We assume these responsibilities freely and solemnly, mindful that they are part of our obligation as members of the Home Builders Association of the Grand Traverse Area, Inc.

## Mission Statement

*To be a high-quality resource for the building industry professionals, who provide outstanding service to our community.*

I have read and understand all the membership requirements and responsibilities as a member of the Home Builders Association of the Grand Traverse Area, Inc (HBAGTA). I certify that all information provided is correct and agree, if approved, that I will abide by the Code of Ethics and Bylaws of the HBAGTA and other rules and regulations which shall from time to time be amended by the Association's Board of Directors. I also agree that the HBAGTA logos may only be used during the term of active membership.

I further authorize the Association or its assigns to perform a background investigation of me, the Applicant and the company I represent.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

# PAYMENT INFORMATION

Annual Membership Fee      \$525.00  
Application Fee                25.00  
Total                                \$550.00

Check Enclosed

Credit Card

Affiliate Member(s) \$50 each \_\_\_\_\_

Total Amount Due            \_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_ 3-digit security code \_\_\_\_\_

Billing Address: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Annual Billing Contact at Company \_\_\_\_\_ Position \_\_\_\_\_

Phone \_\_\_\_\_ Email address \_\_\_\_\_

# PARTICIPATION REQUIREMENTS

Our success as an association is a direct result of our member's support! Thus, we require that all members become active within the Association by participating in 1 annual event or be involved on a committee/council or volunteer for an event and attend two General Membership Meetings per year. Please mark the various activities below that interest you or call the HBA office to find out more about these worthwhile and rewarding activities.

## COMMITTEES & COUNCILS

**Home EXPO** – This committee produces a 2-day event, bringing nearly 120 exhibitors under one roof to showcase products and services related to the residential building community to over 2,000 visitors.

**Golf Tournament** – This committee produces a fun-filled golf and banquet event at one of our area's finest courses. Our goal is to treat our golfers like pros, on and off the course.

**Parade of Homes** – This committee produces a 4-day tour showcasing the work of our builder members, their subcontractors and suppliers around the Grand Traverse Area.

**Scholarship Dinner** – This committee produces an event that brings our community together to raise money for scholarships, supporting students in our area who have chosen to make skilled trades their career choice.

**Workforce Development** – This committee focuses on workforce development initiatives through school outreach, apprenticeship program awareness and scholarships. Educational requirements and needs of our members are also addressed in this committee.

**Membership** – This committee promotes the advantages of joining and maintaining membership with our Association. This is a rewarding and enjoyable position that puts you in contact with many of the new and existing members through various retention programs.

**Legislative, Bylaws & Codes** – This committee focuses on local legislative issues, defending the homebuilding industry against harmful regulatory and legislative issues that can threaten the homebuilding industry. Builders, developers, planners, architects, engineers and attorneys will find it interesting and rewarding to participate on this committee.

**Public Relations** – The Public Relations Committee focuses on promoting the brand of the HBA and our members, through media messages, member communications, signage projects and other methods.

**Event Sponsorships** – There are several opportunities to help you make the most of your marketing dollars and bring greater visibility to your company. **Hosting a Membership Meeting** is just one way to accomplish this.

### MY COMMITMENTS – CHOOSE 1 OR MORE

#### Annual Events – I Will Attend

- Home EXPO
- Golf Tournament
- Parade of Homes
- Scholarship Dinner
- Holiday Party

#### Sponsor

- Event  
Specify: \_\_\_\_\_
- Host General Membership Mtg.

#### Volunteer on a Committee

- Home EXPO Committee
- Golf Committee
- Parade of Homes Committee
- Scholarship Dinner Committee
- Workforce Development Committee
- Membership Committee
- Legislative Committee
- Public Relations Committee

#### Volunteer at an Event

- Home EXPO
- Golf Tournament
- Parade of Homes
- Scholarship Dinner
- HBA Cares Projects

#### and ATTEND TWO (2)

- Monthly General Membership Meetings

**BUSINESS ACTIVITIES LIST – Select up to two (2)**  
**Additional activities are \$25 each**

001	Accountants & Consultants	057	Irrigation
002	Advertising, Marketing & Public Relations	058	Kitchen & Bath
003	Affordable Housing - Nonprofit	059	Land Developers
004	Appliances	060	Landscaping Contractors
005	Appraisers	061	Landscaping Design Services
006	Architectural & Design Services	062	Legal Services
007	Asphalt Paving & Repairs	063	Lighting
008	Attorneys	064	Log Home Builders
009	Auto/Truck/Equipment Sales & Leasing	065	Masonry Contractors
010	Awnings	066	Masonry Suppliers
011	Banking & Mortgage	067	Millwork Contractors
012	Basement Waterproofing	068	Mirrors & Glass
013	Blueprints	069	Modular Homes
014	Brick Paving & Repairs	070	Mortgage Banking - Construction Lending
015	Building Contractors	071	Moving & Storage
016	Building Materials - Retail	072	Painting & Wallpaper Contractors
017	Building Materials - Wholesale	073	Painting & Wallpaper Suppliers
018	Cabinetry - Whole House	074	Plumbing Contractors
019	Civil Engineering	075	Plumbing Suppliers
020	Cleaning	076	Pole Buildings & Garages
021	Closet Systems, Organizers & Shelving	077	Portable Toilets
022	Concrete Floors - Epoxy Resurfacing & Polishing	078	Printing
023	Concrete - Foundations, Poured Walls & Pre-Cast	079	Propane & Home Heating Oil
024	Countertops - Marble, Granite & Tile	080	Real Estate Broker
025	Crane Service & Rental	081	Real Estate Development
026	Decks	082	Recycling Services
027	Demolition Contractors	083	Remodeling Contractors
028	Drywall Contractors	084	Remodeling Suppliers
029	Drywall Suppliers	085	Renewable Energy & Solar Installations
030	Education & Training	086	Rental Tools, Equipment & Supplies
031	Electrical Contractors	087	Restoration - Fire & Water
032	Electrical Suppliers	088	Roofing
033	Energy Audits	089	Security Systems
034	Energy Consulting	090	Septic Pumping
035	Engineering Consultants	091	Sewer & Water Installation
036	Environmental Testing & Consulting	092	Siding Contractors
037	Excavating	093	Signs
038	Fencing	094	Skylights
039	Financial Advisors	095	Snow Removal
040	Fireplaces	096	Stone & Stone Veneer Suppliers
041	Floor Coverings & Hardwood Floors	097	Sunrooms
042	Foundation Repair	098	Swimming Pools
043	Framing Contractors	099	Tile
044	Furniture	100	Title Insurance
045	Garage Doors	101	Tree Removal Service
046	Glass Contractors & Installers	102	Trim & Finish Carpentry
047	Graphic Design	103	Trucking - Sand & Gravel
048	Gutters	104	Utilities
049	Home Automation	105	Waste Disposal
050	Home Theater & Sound Systems	106	Water Heaters
051	Hot Tubs/Spas	107	Water Treatment
052	HVAC Contractors	108	Web & Internet Development
053	Insulation Contractors & Installers	109	Well Drilling
054	Insurance	110	Windows - Coverings, Treatments & Film Installation
055	Insurance Restoration & Mitigation	111	Windows & Doors
056	Interior Design & Staging	112	Wood Restoration