

**Certification Board Meeting Minutes**

Friday, June 9th, 2017 3:00 pm – 5:30 pm  
Embassy Suites San Marcos Hotel, Spa & Conference Center  
(Spring Lake Room A)  
1001 E McCarty Ln, San Marcos, TX 78666

I. Call to Order

II. Roll Call

Chairman/Zone 06	Gary Williams
Vice Chairman/Zone 03	Frankie Marcinkiewicz
Secretary/Zone 04	R. J. Thomas
Zone 01	Brian Scheffer
Zone 02	Edwin Baker
Zone 05	Ubaldo Perez
Zone 09	Mick Moffitt
Zone 10	Nate Mara
Zone 11	Clay Deatherage
Zone 12	William Tidwell
Zone 14	Brent Allen
Zone 15	Work
Zone 16	Josh Constancio
Zone 18/EMS Cmte Liaison	Andy Dexter
Zone 19	Curtis Brown
TEEX Representative	Cary Roccaforte
TFS Representative	Steven Carter
Exec Bd Representative	Richard Van Winkle
Non-Voting Staff Liaison	Kevin Creamer

Chair notes, dues must be paid and current in order board members to vote.

III. Acceptance of Minutes from November and January Meetings

Motion by Frankie Marcinkiewicz and second by Andy Dexter.  
Motion carried by voice vote, no negatives.

IV. Communications

A. Executive Director/Board

Chris Barron online certification data transfer is in progress and running nonstop. Slowdowns in this process have been addressed. 2016 and some of 2015 have been transferred. The SFFMA old training system is back up and coordinators can make updates to their rosters there. Frustration has been felt over the last couple of years. New systems are being looked at.

New dues structure is under review. Under the current structure there are department dues, industrial dues, individual due, etc. and it is hoped these can be simplified. Need to put money back into the association in a rainy-day fund. We have zero cushion for emergencies.

520 or so in attendance this year. Great training Classes offered this year.

Southeastern Freight lines wants to offer free HAZMAT related classes to your department. One-day base based transportation related training. This is part of their outreach.

Question was asked why do we continue with data transfer when we are looking at new software?  
Chris talked about the need the need to move the data from the ColdFusion database to Sequel database regardless of software used. ColdFusion is old data base language.

B. TEEX Staff

Chief Moore provided report. Getting ready for annual school please encourage folks to sign up. New SCBA building is going up 9,000sqft building. Goal to complete prior to annual school. In the HAZMAT area dome building will have protective housing from rail and road and will simulate leaks and allow transfers.

C. SFFMA Staff

Kevin thanked us for our patience during this period of time when he has no assistant to help.

**Industrial Board**, Gordon Lohmeyer provided report. Moving with voluntary certification program phase one is complete. Building skill sheets to validate test bank. Everything on target should be ready for June and roll out in January

**Communications from the floor:**

Edwin Baker reported, Chief Don Pullin, has been diagnosed with cancer is receiving care a MD Anderson. Chief Pullin sends his regards but is unable to attend.

V. Old Business

A. Review Committees

Chair reviewed committee members on each committee.

1. Volunteer Fire Chief – Scott Garris, R.J. Thomas, Ubaldo Perez, and Billy Tidwell  
Nothing to report.
2. Testing – Gary Williams, Chuck Richardson, and Richard Van Winkle  
Nothing to report.
3. NFPA/Skills Updates Brian Scheffer, Mark Wobus, R. J. Thomas, and Edwin Baker  
Review Curriculum Submission documentation uploaded to site on 06/05

Brian Scheffer provided the report. NFPA 1006 and 1002 have been updated. Several changes to Driver/Operator adding more categories. The committee will review the changes and report back in January. NFPA 1006 has been updated and appears to call for awareness, operations, and technician. The committee has their work cut out for them with this. NFPA 1403, 1584, changes were discussed. Timeframe from NFPA publishing an update to when the association adopts in the certification discussed.

Motion to adopt updating time line for certification pursuant to publishing of a NFPA standard as provided by NFPA Committee (3yrs) made by Andy Dexter and Seconded by Cary Roccaforte.

Discussion held and move to table motion to the January meeting made by Clay Deatherage. No second offered.

Passed on a voice vote with no negatives.

4. TEEX Course Breakdowns – Will Rains, Cary Roccaforte  
Nothing to report.
5. Continuing Education – Clay Deatherage, Brent Allen, Will Rains, Keith Tate and Glen Trahan  
Nothing to report.
6. Fire Department Audit – Will Rains, Clay Deatherage, R.J. Thomas, Tim Gibson and Mick Moffitt

RJ Thomas reported draft has been available to members on the website for 6 months. A brief review of the forms given.

Motion to adopt forms made by RJ Thomas and seconded by Frankie Marcinkiewicz

Passed on a voice vote no negatives, one abstain (unable to review prior to meeting).

7. Skill Examiner Credentials – Will Rains, Dennis Gifford and Andy Dexter Review final draft emailed by A. Dexter on 01/07 prior to meeting and send comments to committee

Andy Dexter reported. Final draft provided on website and email.

Motion to adopt draft by Andy Dexter and seconded by Brian Scheffer,

Discussion held.

Passed on voice vote no negatives.

Andy Dexter further reported the committee will work with staff and others to get program on line and on the website so it will not be seen by membership until after these developments are complete and tested.

#### B. SFFMA Online 3.1 – Status Update

### VI. New Business

- A. Master Application Approval (requires Fire Fighting course completion certificates outside of NFPA 1001)

1. Zone 1 – Unaffiliated: Merrie Noak (CD, FM, AD)
2. Zone 1 – Brenham FD: Brent Sauble (AD, PD, EB)
3. Zone 5 – Laguna Vista FD: Marcus Smith (UP, CD, AD)
4. Zone 6 – Brazoria FD: Duane Stahl (GW, CD, MM)
5. Zone 6 – Chevron Phillips Pasadena: Lawrence Sellers (GW, FM, CD)
6. Zone 6 – Forest Bend FD: John Norris, Jr. (GW, AD, CD)
7. Zone 6 – Pasadena FD: Arturo Aleman (CD, FM, AD)
8. Zone 8 – Wills Point FD: Ray Thomason (PD, MM, AD)
9. Zone 9 – Azle FD: Steven Lemming (PD, AD, CD)
10. Zone 11 – Albany FD: Clay Deatherage (WT, CB, AD)
11. Zone 18 – Cypress FD: Timothy Gibson (AD, PD, FM)

Motion to approve as group made by William Tidwell and seconded by Curtis Brown.

Motion passed on a voice vote.

Clay Deatherage – “Can an honorably retired department be made for each zone to assist zone representative in managing retired members?” Mr. Creamer reported he would look into options.

### VII. Announcements

Chair opens floor to anyone in attendance who wishes to make a statement.

“Thank you for your help with the online stuff” commented without being credited to a name.

Robbie King with Target Solutions – We have a new regional sales manager for Texas and a new software system.

Greg Ober with College of the Mainland – We are a new entity for training. What is training retention for records? Recommend they look at Texas Record and Archive Commission as they have specific recommendation on training records.

New agenda items must be submitted to [kcreamer@sffma.org](mailto:kcreamer@sffma.org) for inclusion on agenda prior to meeting

A. Next Meeting: July 23 2017 09:00 – College Station

B. Other

VIII. Adjourn 4:31pm