

# Certification Board Meeting

Tuesday, October 16, 2018

7:00 pm

Call-in Number: 605.472.5377

Access Code: \*\*\*\*\*

- II. Roll Call
- III. Acceptance of Minutes from July Meeting  
Minutes were approved
- IV. Communications
  - A. Executive Director/Board
  - B. SFFMA Staff
  - C. TEEX Staff
- V. Old Business
  - A. Review Committees
    - 1. Volunteer Fire Chief – Scott Garris, R.J. Thomas, Ubaldo Perez, and Billy Tidwell  
Nothing to report
    - 2. Testing – Board Chair and Executive Board Liaison
    - 3. NFPA/Skills Updates – Brian Scheffer, Mark Wobus, Edwin Baker, and Cary Roccaforte  
Nothing out on NFPA 1001 yet.  
NFPA 1002 has divided out by type of vehicle. Each type of vehicle has a core that is same for all vehicles. We will need to work on how not to duplicate objectives. How we recognize previous qualification needs to be clarified.
    - 4. TEEX Course Breakdowns – Cary Roccaforte and Brent Allen  
Break sown on web site may not be the current break down. Kevin Creamer will check and ensure the latest are there.  
Some objects may be missing from course break down and covered by host department.
    - 5. Continuing Education – Clay Deatherage and Brent Allen  
No report until Growth Zone is up and running.
    - 6. Fire Department Audit – Clay Deatherage, R.J. Thomas, Brad Hargrove  
Committee will meet in January for discussion of recorded retention.
    - 7. Approved Training Providers – Frankie Marcinkiewicz, Edwin Baker, and Scott Garris  
No request at this time.
    - 8. Skill Examiner Credentials – Andy Dexter  
No report.
  - B. EMS Instructor Certification Program – Andy Dexter  
Approval from TDHS via email. Awaiting formal approval letter.
  - C. Master Firefighter Application Review – Billy Tidwell  
Nothing to report. Reviewed members assigned to committee.
- VI. New Business
  - A. Discussion on Growth Zone ability to run reports, enter training, and access. The chair recommends that all Zone Coordinators who lack coordinator access should get with their coordinators and learn the system. Work with other systems is ongoing like emergency reporting.
  - B. Andy Dexter is working to improve training video and curriculum to teach our coordinators on how to use Growth Zone. A face to face workshop should be offered soon.
- VII. Announcements
  - A. Next Meeting(s):  
January 25, 2019 – Longview  
March Conference Call  
June 2019 -- Longview
  - B. Other  
March 19, 2019 FF Appreciation day at the capital
- X. Adjourn – 8:27