



Committee Guidelines

Mission Statement

The Women in Leadership is an outreach of the Richardson Chamber of Commerce that focuses on encouraging, inspiring and developing women as they grow into their roles as business leaders in our community.

Committee Members

Must be a current member or employed by a corporate member in good standing of the Richardson Chamber of Commerce. (Good standing means renewal paid by due date of membership)

Benefits

Serving on a committee is one of your strongest relationship building tools by working side-by-side with other business leaders. The committee plans WIL event and activities that benefit the service, educational and networking goals of the committee. Your involvement will make a difference and strengthen your network.

Attendance and Participation Expectations

Regular attendance is vital to the success of both the individual and the group. Time commitment is minimum of 5 hours per month.

- Must attend three monthly committee meetings consecutively to join committee roster
- Thereafter members are encouraged to attend 60 percent of the monthly meetings (third Wednesday of each month, 8-9 am).
- Attend a minimum of 50 percent of the Women in Leadership luncheon programs and Women on the Go networking events.
- Each member is to serve on a sub-committee (Communications, Membership, Mentoring, Networking [WOG], Speaker) and report updates to the members during the regular monthly meetings.
- Invite guests from the Chamber membership list and your personal contacts to attend events.
- Assist as greeters at the luncheon and networking events.
- Assist with podium duties at a luncheon program

Leadership and Leadership Selection

WIL's current lead chair recommends committee member by September 1 to chamber staff. Leaders serve one-year terms beginning January 1 with a maximum of three consecutive years. At a minimum, group leaders include a lead chair (third year), mentor (second year) and apprentice (first year).