

# **Bridges Career Academy**

## **Finance**

## Browerville High School

Understand the careers in finance. Gain skills in the areas of financing, accounting, and finance software. Complete a finance simulation, and develop a personal finance plan. Gain entry-level employment or continue education.

## **Academic Courses**

- Accounting
- Accounting II
- Personal Finance

# **Career Experiences**

- Learn from industry speakers
- Tour local businesses
- Complete a finance simulation
- Attend the Bridges Career Exploration Day or other regional career fairs

# **Completion Standards**

COMPLETE





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Earn a **certificate** and **green cord** at graduation





Explore types of careers www.careerwise.minnstate.edu/careers

Review the local job outlook www.careerwise.minnstate.edu/jobs

Find postsecondary programs www.careerwise.minnstate.edu/education

# Job Skills

In addition to having technical skills, employers expect workers in this industry to have these skills:

- Listening skills
- Be an active member of a team
- Use critical thinking and problem solving skills
- Effectively communicate
- Work precisely with data and reports



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www.BridgesConnection.org/Browerville

## **Finance Career Academy**

## Browerville High School

The Finance Academy provides students the knowledge needed to understand the variety of careers available in the business world of finance. Students will gain basic skills in the areas of financing, accounting, and finance software. In addition, students will complete a finance simulation, and develop a personal finance plan. When completing the Academy, students will have basic skills to enter the work force or can transfer their credits to continue their education at a post-secondary institution.

### **ACADEMY COURSES**

## **Accounting** — .5 High School Credit

This course is an introduction to accounting. Students will learn how and why accounting principles are followed in a service business. They will learn record keeping for a sole proprietorship, the different financial forms used within a business, and complete the

accounting cycle using financial statements. In addition, basic payroll procedures are covered. Students will also learn automated accounting by using accounting computer software.

## Accounting II — .5 High School Credit and/or 3 College Credits

Students will continue learning accounting principles and concepts. Partnership and corporation cycles are emphasized in a merchandising business. Students will complete a simulation that puts "real world" applications into practice as they journalize daily transaction and end by creating financial statements for a company.

### Personal Finance — .5 High School Credit

Students will learn and apply skills that will help make them financially self-sufficient. Focus begins with the basics of financial planning which include career options, calculating pay and benefits, figuring taxes, creating a budget and financial records, beginning a savings account and investing in different investment alternatives, opening and operating a checking account, understanding the credit and loan process, and the basics of insurance.

### **COMPLETION STANDARD**

Students wishing to receive an Academy certification must complete all three academy courses while maintaining at least 80% (B average) and a 90% attendance. In addition, when possible, become a BPA member for at least one year and participate at the regional competition.

#### **CAREER EXPERIENCES**

Students will explore and research careers with industry speakers, complete a finance simulation, attend Bridges Career Exploration Day, and other career fairs, and participate in business tour experience.

#### JOB SKILLS

In addition to having technical skills, employers expect their workers to have other skills such as:

- Listening skills
- Be an active member of a team
- Use critical thinking and problem solving skills
- Effectively communicate
- Work precisely with data and reports

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