

# Registration Form

Date: \_\_\_\_\_

Exporter  Freight Forwarder  
(Please check appropriate box above)

Forward signed form to: Jesse Cruz at  
jcruz@auburnhillschamber.com



## To: Auburn Hills Chamber of Commerce

Please Complete	Organization: _____ Name of Company/Freight, Forwarder/Broker, etc.:
	Address: _____
	Address: _____
	City / State / Zip Code: _____
	Taxpayer Identification Number: _____

In consideration of the Auburn Hills Chamber of Commerce from time to time granting Certificates of Origin and other export-related documents, or otherwise certifying documents upon request by the above named Organization (henceforth referred to as the "Organization"), the Organization hereby accepts FULL responsibility for the veracity, accuracy and completeness of such documents as are submitted by the Organization (and/or its representatives), or by the Organization on behalf of any of its clients.

The Organization also affirms that the documents submitted for certification will not pertain to the export of controlled goods; if affirmative, that it (or its clients) will obtain the necessary authorizations prior to submission to the Auburn Hills Chamber of Commerce.

Further, the Organization waives and agrees to release and hold harmless the Auburn Hills Chamber of Commerce and its officials in respect of all claims or expenses that the Organization or foreign authorities may have against the Auburn Hills Chamber of Commerce or its official agents, now or in the future, in connection with such certification, and to indemnify the Auburn Hills Chamber of Commerce, its officials and agents in respect of any costs or liability to the Auburn Hills Chamber of Commerce, its officials or agents arising from such certification.

The Organization acknowledges that the Auburn Hills Chamber of Commerce will keep copies of documents certified with the background documentation provided. If the Auburn Hills Chamber of Commerce is presented with a demand for production of documents which is authorized by law, the Organization authorizes the Auburn Hills Chamber of Commerce to produce documents received from the Organization in accordance with the demand. The Organization also agrees to make readily available to the Auburn Hills Chamber of Commerce any other background documents (to be kept by the Organization for at least three years after the certification), for review by relevant authorities if requested.

<b>Primary Contact/Authorized Official: This is the exporter's primary contact for certification matters. For users of TradCertify, the online Certificate of Origin system, this will be the primary system user who has authority to set up other users within the Organization.</b>	
Please Complete	Mr _____ Ms _____ _____ (Print/type full name of Primary Contact. Complete even if Primary Contact is same as Authorizing Official)
	Job Title: _____
	Email Address: _____
	Telephone: _____ Fax: _____

<b>Applications for Certificates of Origin are accepted under the below terms of conditions, which apply to each application made, and you agree to these terms and conditions:</b> <ul style="list-style-type: none"> <li>• The goods mentioned in each application originate in the country(ies) specified therein and comply with the rules of origin applicable in the country(ies) to those goods.</li> <li>• The information in the application and in all documents provided to the Auburn Hills Chamber of Commerce is accurate, true and complete.</li> <li>• The applicant undertakes to advise the Auburn Hills Chamber of Commerce and any other person(s) to whom the applicant provides each Certificate(or to whom a Certificate is provided to with the knowledge of the applicant) promptly in writing of any inaccuracy, omission or change in such information, or in the origin of the good.</li> <li>• The applicant will maintain, and present upon request, such documentation as is necessary to verify the truth, accuracy and completeness of each Certificate and accompanying documents.</li> <li>• In consideration for Auburn Hills Chamber of Commerce's issuance of each Certificate, the applicant agrees to release, discharge and hold harmless the Auburn Hills Chamber of Commerce from any liability in connection with the issuance of the Certificate, and to indemnify the Auburn Hills Chamber of Commerce in respect of any costs and/or claims made against the Auburn Hills Chamber of Commerce in connection thereof.</li> </ul>	Signature of Authorized Official (seal if available)
	X _____
	_____
	Print Name of Authorized Official
	_____
	Print Title of Authorized Official
_____	
Date	
<i>Upon completion of your registration with the Auburn Hills Chamber of Commerce, we will email the Primary Contact login details to our online Certificate of Origin system.</i>	