

FREA/FREF Reports-Actions Calendar

Date	Report	Responsible	Destination
January 20	Renewals and new members turned in for Delegate Count on January 31st	Unit President	FREA Office
January 31	Unit Certificate of Excellence*	Unit President	FREA Office
February 10	Scholarship Submittal Deadline from Units	Unit FREF Chair	FREF District Trustee for District 1-5 or 6-10
February 15	Practicing Educator Grant	Practicing Educators	FREA Office
	New Member Contest	Unit Membership Chair	FREA State Office
Jan/Feb FREA Board Meeting	Unit Contact Progress report	State Committee Chair	President-Elect
	Potential Leadership Candidates	District Directors	Give at meeting to State Director
March 1	Membership Grant Proposals	Unit Membership Chair	FREA Office
	Return Convention Delegate Names to Office	Unit President	FREA Office
March 15	<ul style="list-style-type: none"> • Unit volunteer services reports • Volunteer of Year Nominee • 5th Grade Essay Deadline for units 	Unit VS Chair	District VS Chair
March 31	Certificate of Recognition <ul style="list-style-type: none"> • Per member contribution (\$2-3-4-5) • Honorarium and Memorial donation • FREF Unit chair 	Unit President	FREA Office
April 1	<ul style="list-style-type: none"> • Copy of each units' volunteer report • 1 5th Grade Essay selection • 1 VOY selection 	District VS Chair	State VS Chair
	With 4 you Get More—Ends 2019	Unit Membership Chair	FREA Office
April 15	Annual Report	State Committee Chair	FREA Office
June 1	Annual Report of Contact Info on Unit Officers and Meetings	Unit President	FREA Office
June 10	FREA and FREF Expense Reports due.	All Board and Trustees	FREA Office
August Board Meeting	Unit Contact Progress report	State Committee Chair	President-Elect
	Oral Progress Report	District Directors	Give at meeting
August 31- Sept 30	Scholarship Information to High Schools	FREF Trustees/Unit FREF Chairs	All High Schools in District
September - October	<ul style="list-style-type: none"> • 5th Grade Essay Information to schools* • Practicing Educator Grant info to schools* 	District/Unit Volunteer Services Chair	<ul style="list-style-type: none"> • All grade schools possible • All schools possible
*Voluntary	VS = Volunteer Services		