



Request for Proposal

Anchorage Chamber of Commerce 2019 Military Appreciation Picnic

Deadline to respond is 5 p.m. on Friday, May 3rd, 2019

The Anchorage Chamber of Commerce is seeking proposals from qualified Anchorage Chamber members for providing food products, beverages, paper products, and miscellaneous items for its **Military Appreciation Picnic**, held at 11 a.m. on June 7, 2019. The winning vendor must be an Anchorage Chamber member in good standing and shall remain so throughout the term of the contract.

The Anchorage Chamber reserves the right to refuse any and all proposals. The Anchorage Chamber reserves the right to select a vendor based on quality of product as well as price and may change or cancel this RFP at any time.

BACKGROUND

The military is a billion dollar industry for Anchorage. It is safe to say that without the Armed Forces in Alaska's largest city, many businesses would find it very difficult to survive. As part of its 2019 Military Appreciation Week, held June 3 to 7, the Anchorage Chamber will be hosting its 26th annual **Military Appreciation Picnic** at 11 a.m. on **Friday, June 7, 2019**.

This year will have only one venue: the field at Buckner*. More than 150 volunteers will cook and serve food for approximately 6,000 military personnel and their families. It is our way of saying "thank you" for their service to our great city and Alaska.

SCOPE OF WORK

- a. Each interested vendor is asked to **submit a proposal for one or all of the items** that the Anchorage Chamber needs to fulfill its food, beverage, paper product, and miscellaneous item requirements for this event.
- b. This proposal must include an **itemized price sheet** for each product and a **total price for service, including delivery**. If payment is required prior to delivery, this must be communicated to the Anchorage Chamber no later than 14 days prior to delivery date.
- c. The winning vendor(s) are not necessarily all encompassing. Proposed items may be purchased from several vendors.

2.0 REQUESTED ITEMS FOR PROPOSAL:

2.1 Perishable Products needed

Perishable Items	Total Count	Count/Case	Total No. of Cases
¼ lb. Hamburger patties	3600 ct	40 - ¼ lb/case	90
Hot dogs	3000 ct	40 ct/case	75
Hamburger buns - 4.5 inch-	2520 ct	12 ct/bag	210 bags
Hot dog buns	2000 ct	16 ct/bag	125 bags
Dill pickle slices	2 buckets	5 gal/bucket	2 buckets
Cheese - sliced	125 lbs	120 ct/5 lbs	25
Lettuce - shredded	75 lbs	5 lbs/bag	15 bags
Tomatoes - sliced	2000 slices		2000 slices
Onions - chopped	8 cases	10 lbs/case	8

2.2 Non-Perishable Food Products needed

Non-Perishable Food Items	Total Count	Count/Case	Total No. of Cases
Cookies, granola bars or any individually wrapped dessert item (variety)	2970 ct	33 ct/case	90
Chips (variety) - individual bags 1-1.5 oz	4200 ct	120 ct/case	35
Mustard - individual packets	3500 ct	500 ct/case	7
Mayonnaise - individual packets	1800 ct	200 ct/case	9
Sweet Relish – individual packets	720 ct	144 ct/case	5
Ketchup – individual packets	5,000 ct	1000 ct/case	5
Au Jus	24 packets		24 pkts
Salt	-0-		-0-

2.3 Miscellaneous Products needed

MISC. Items	Total Count	Count/Case	Total No. of Cases
Aluminum Pans - 20 x 12 x 3 inch	50 ct	?	50
Table Coverings - Polyurethane Rolls	1 boxes	40x300 ft/box	1
Plates - 9 inch round	3,000 ct	250 ct/case	12
Napkins	6,000 ct	500 ct/case	12
Plastic Aprons	50 ct	?	50 ct
Plastic Gloves	-0- ct		-0-
Ice (Pick-up or delivery)	-0- bags		-0-

2.4 Beverage Products needed

Beverages	Total Count	Count/Case	Total No. of Cases
Water Jugs	5 jugs	2.5 gallons	5
Mountain Dew 12 oz cans	720 ct	24 cans/case	30
7-Up	408 ct	24 cans/case	17
7-Up - diet	408 ct	24 cans/case	17

Dr. Pepper - reg.	168 ct	24 cans/case	7
Dr. Pepper - diet	168 ct	24 cans/case	7
Coke - reg	288 ct	24 cans/case	12
Coke - diet	288 ct	24 cans/case	12
Bottled water - 12 oz bottles	2400 ct	24 bottles/case	100
Juice boxes – low sugar	1600 ct	40 ct.	40

DELIVERY REQUIREMENTS:

Pickup arrangements will be made by the Anchorage Chamber. Weaver Bros drivers will be driving TOTE vans.

RULES GOVERNING COMPETITION

Examination of Proposals

Proposers should carefully examine this entire RFP and any addenda thereto, and all related materials and data referenced in the RFP. Proposers should become fully aware of the nature of the work and the conditions likely to be encountered in performing the work.

Proposal Acceptance Period:

Award of this proposal is anticipated to be announced within 21 calendar days of the submission date, although all offers must be complete and irrevocable for 45 days following the submission date.

PROPOSAL SUBMISSION

Proposals must be received by the Anchorage Chamber no later than **5 p.m. on Friday, May 3rd 2019** and may be delivered, mailed or e-mailed to:

Anchorage Chamber of Commerce
c/o Aubrie Herman, Events Coordinator
RE: Military Appreciation Picnic
1016 W. Sixth Avenue, Suite 303
Anchorage, AK 99501

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