

## West Virginia Medical Journal

MANUSCRIPT GUIDELINES



Submissions to the WV Medical Journal are first considered for publication in our open access publication, WVMJ OA. Only three manuscripts are published in each of six yearly print issues. Beginning in 2018, these will be chosen by the Publications Committee. The print journal manuscript inventory is full for 2017.

Original	Review	Case
Research	Article	Report
<ul> <li>Education, Outcome Studies, Cost-effective Analysis, Interventional Studies, Randomized Controlled Trials, Screening &amp; Diagnostic Test Studies</li> <li><i>Guidelines</i></li> <li>Cover letter. Must include title, statement of value or uniqueness of manuscript to the literature, disclosure of conflicts of interest, attestation that the paper has not been submitted or published elsewhere.</li> <li>Permissions for use of copyrighted material or patient data or photos</li> <li>3,000 words or less (does not include abstract, references or tables)</li> <li>30 references or less</li> <li>No more than six authors</li> <li>No more than five visuals (figures &amp; tables combined). Each visual must be accompanied by a descriptive caption, near the area it referenced by an accurate hyperlink.</li> <li>May have an acknowledgment section to thank others who assisted in research or production of the manuscript</li> <li><i>Avoid</i>: repeating data from tables in the body of the manuscript, statements of economic benefit and cost analysis (unless data is included)</li> <li><i>Munscript Components</i></li> <li>Title page (includes title, short title, author names, titles and affiliations and corresponding author, including mail and email addresses)</li> <li>Funding or IRB approval statement</li> <li>Abstract (unstructured) 200 words or less</li> <li>Introduction</li> <li>Materials &amp; Methods, including study design</li> <li>Statistics</li> <li>Results</li> <li>Discussion</li> <li>Conclusion</li> </ul>	<section-header><section-header><ul> <li>Accumulative results of multiple articles on a subject of interest to a general medical readership.</li> <li><i>Guidelines</i></li> <li>Cover letter. Must include title, statement of value or uniqueness of manuscript to the literature, disclosure of conflicts of interest, attestation that the paper has not been submitted or published elsewhere.</li> <li>Permissions for use of copyrighted material or patient data or photos.</li> <li>3,500 words or less (does not include abstract, references or tables).</li> <li>No more than three tables which include a descriptive caption above the table and should appear in the manuscript near the area it references.</li> <li>60 references or less.</li> <li>No more than 4 authors.</li> <li>May have an acknowledgment section to thank others who assisted in research or production of the manuscript.</li> <li>Title page (includes title, author names, titles and affiliations and corresponding author, including mail and email addresses).</li> <li>Funding or IRB approval statement.</li> <li>Methods used to select, locate and extract data from existing publications.</li> <li>Section headings are topic dependent.</li> <li>Summary (300 words or less).</li> <li>Temeres (AMA manual of style, 10th ed.).</li> </ul></section-header></section-header>	<ul> <li>Reports that are unique, present challenges and provide learning points for a general medical readership. Submissions which do not add to the literature or present anything unique will be rejected without peer review.</li> <li><b>Guidelines</b> <ul> <li>Cover letter. Must include title, statement of value or uniqueness of manuscript to the literature, disclosure of conflicts of interest, attestation that the paper has not been submitted or published elsewhere.</li> <li>Permissions for use of copyrighted material or patient data or photos</li> <li>1500 words or less (does not include abstract, references or tables)</li> <li>20 references or less</li> <li>No more than 4 authors</li> </ul> </li> <li><b>Manuscript Components</b> <ul> <li>Title page (includes title, short title, author names, titles and affiliations and corresponding author, including mail and email addresses)</li> <li>Abstract (unstructured) 200 words or less</li> <li>Case Presentation</li> <li>Discussion</li> <li>Conclusion</li> </ul> </li> <li><b>BEFORE SUBMITTING YOUR WORK: Please</b> double-check the quality of your writing so as not to be rejected without peer review. Have someone who excels in writing to review your work.</li> </ul>

For all submissions: Submit a line numbered Word document and an unnumbered PDF file at 1.5 spacing. Each file must include tables with titles, and figures with captions, in place within

the applicable document area. Image files in .jpg format (300 dpi). References should exactly appear as they do in JAMA. Superscript, following punctuation, no parens or brackets.

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