



**Forks and Corks**  
**Local Savor**  
**June 6, 2019 5:30 – 7:30 p.m. (Drop In)**  
**Historic Hackney Warehouse**

**Vendor Guide**

Forks and Corks, Local Savor, is an excellent opportunity to gain exposure for your business and showcase specialty items or test new items in a festive environment filled with people who love to eat! This event is a fundraiser for the Cherokee County Chamber of Commerce, but it is designed to showcase our food and beverage businesses. The Chamber is working to advertise and promote this event to insure that you have ample opportunities to impress potential new customers. The event has received very positive response and is expected to be sold out. Vendor and space is limited so make sure your business is included.

**Fees**

- There will be **no vendor fee for vendors who are members of the Cherokee County Chamber of Commerce.**
- There will be a vendor fee of \$125.00 for any vendor who is not a member in good standing of the Cherokee County Chamber of Commerce.
- The Chamber will sell tickets to guests for \$25 in advance or \$30 at the door.

**The deadline to enter is May 15, 2019.**

*It is the responsibility of each vendor to follow all Cherokee County Health Department food safety guidelines which can be found at <https://www.cherokeecounty-nc.gov/DocumentCenter/Home/View/188>*

Each vendor will provide the following:

- A minimum of 300 tastes (you may bring more if you choose **and it is suggested you serve the guest to manage portion control and sanitation**)
- The appropriate serving product/utensil for your taste (i.e. napkin, small cup, toothpick, fork, spoon, small tray)
- Equipment to keep your tastes at the appropriate temperature to comply with Cherokee County Health Department requirements
- A table and if desired up to two chairs (must fit within 10 foot by 10 foot assigned area)
- Table cloths and table decor for your table (have some fun!)
- A sign identifying your business (Nothing may be attached, nailed, taped, stapled, etc. to walls)
- Power cords/surge protectors, as needed
- Staff needed to serve your tastes

Tickets will be pre-sold, so in order to insure that the late-comers who pre-purchased a ticket will have an enjoyable time, all vendors **are required** to keep their booth open with business name displayed until the close of the event at 7:30 pm—even if you have run out of “tastes” and are only “serving” smiles and promotional materials.

- ✓ Please clean your area prior to leaving.
- ✓ Documentation showing vendor’s worker’s compensation coverage, if requested, must be submitted to Chamber by May 20, 2019. (Required by Venue)
- ✓ Each vendor should provide an item for the Chamber to raffle. This can be a gift certificate from your business, an unopened bottle of wine/growler or any other item of your choosing.
- ✓ Each vendor will be assigned a 10 foot by 10 foot area. All place assignments are **first come, first serve upon submission of completed vendor application; placement is final.**
- ✓ Each vendor may sell gift certificates for their restaurant or unopened bottles/growlers, in the case of beverage vendors. Any sales tax will be the responsibility of the vendor making the sale.
- ✓ Vendors may distribute literature, menus or other promotional material about their business.
- ✓ **A Health Department-required Sanitation Station will be available on the premises.**
- ✓ The Chamber will provide music and will otherwise insure that this is a fun and enjoyable event for guests.
- ✓ The People’s Choice Awards (determined by ticket holders) and the Presentation Award (determined by Chamber volunteers) will be presented within one week after the event.