

2012 SIG III Business Meeting Minutes

October 29, 2012@ 5:00 p.m.

Hilton Baltimore, Calloway A.

By Shimelis Assefa, CO-Chair, ASIS&T SIG-III

1. Introduction

- a. Daniel Gelaw Alemneh, chair of SIG III welcomed all attendees. He asked members to introduce themselves and accordingly all those who were present took turns to introduce themselves.

2. Election of officers

- a. Incoming chair-elect and co-chair-elect for the current year were first approved.
- b. In addition to Michel Menou, Edie Rasmussen was recommended by Toni to serve on the advisory board.
- c. Communications officers – another open position was filled. The charges for the communications officers included maintaining the International Calendar of Information Science Conferences:
<http://www.asist.org/Conferences/calendar/>.
- d. Activities will be assigned here?????
- e. A SIG Liaison officer was added. Yao Zhang volunteered to serve as liaison officer interfacing with other SIGs (especially SIG-ED). She will also serve as one of the Communication Officers.
- f. The following were approved as officers for 2012-13.
 - **Chair:** Abebe Rorissa
 - **Co-chair:** Kendra Albright
 - **Chair-elect:** Anatolly Gruzd and
 - **Co-chair elect:** Krystyna Matusiak
 - **Immediate past chair:** Daniel Gelaw Alemneh
 - **Immediate past co-chair:** Shimelis Assefa
 - **Treasurer:** Bahaa El-Hadidy
 - **Cabinet representative:** Toni Carbo
 - **Alternate cabinet representative:** Chair and/or Chair-Elect
 - **Newsletter editor:** Sarah Emmerson
 - **Communications officer:** Muhammed Sajid Mirza and Yao Zhang
 - **SIG liaison officer:** Yao Zhang
 - **International paper contest chair:** Maqsood Shaheen
 - **International paper contest jury members:** Alma Rivera and Fatih Oguz
 - **Mentorship coordinator:** Sarah Emmerson
 - **InfoShare officers:** Selenay Aytac and Devendra Potnis
 - **Webmasters:** Fatih Oguz and Borchuluun Yadamsuren
 - **Social media administrators:** Anatoliy Gruzd and Anindita Paul
 - **SIG-III advisory board members:** Michel Menou, Toni Carbo, Nadia Caidi, and Edie Rasmussen

3. Approval of Minutes from 2011 SIG-III Business meeting

- a. The chair offered a motion to approve the minutes as published in the May 2012 issue of the SIG-III Newsletter and asked members for their approval. It was approved unanimously.

4. Treasurer report

- a. The treasurer was absent. The chair announced the detail will be posted later – the accounting system has now changed and will be reported at a later date.

5. SIG Cabinet meeting report

- a. Toni Carbo, SIG III Cabinet Representative, gave a detailed briefing on the cabinet meeting. The fiscal year runs from – 10/1 to 9/30 – coffee and snacks can be charged for the previous year but has to be budgeted in the current year to be applied for the coming year.
- b. Toni noted that we get about 5.50 US Dollars for each SIG member – we need to report before 9/30 how we plan to spend the money – refreshment, or speakers (even if they are not a member). If we don't use the money, the fund will go into a pool – that will be used for all the SIGs – many SIGs don't use their allotted budget/money. The Elsevier Foundation donated \$5000 to SIG-III on behalf of Toni Carbo. Roughly, we have about \$8000 balance in the budget.
- c. If we want more – we can apply for SIG fund. For next year's conference – proposal for money request has to be in before December 1st.
- d. If we make or raise money – we can carry it over.
- e. The SIG Cabinet was not involved in the organization of this year's Annual Meeting. Neither were the SIGs involved in the Call for proposals and announcements.
- f. Members of SIG-III are encouraged to submit/suggest ideas/criteria for SIG panels for the next Annual Meeting.
- g. SIG members are on our mailing list and we need to make sure that we get the list from Vanessa Foss.
- h. The chair of the SIG has to introduce himself/herself online and welcome members and ask others to join. Not only can SIGs suggest panels but they can also suggest keynote speakers.
- i. So many ideas were floated –compiling history – was one of them.

6. Chair report (Daniel Gelaw Alemneh).

The chair presented –planned, completed, and potential ideas and activities. He mentioned there were 14 major activities listed for the year and most of them were successfully completed.

The highlights of the year's activities include:

- a. Reduced membership fees approved for developing countries:
 - We submitted a proposal recommending reduced membership fees for individuals residing in countries categorized annually by the United Nations as “medium” or “low” with respect to human development. The ASIS&T Board considered the SIG-III proposal and adopted it unanimously in early 2012. (See details in Inside ASIS&T: http://www.asis.org/Bulletin/Feb-12/FebMar12_Inside.html)
- b. 30th Anniversary Publication: <http://www.asis.org/SIG/SIGIII/ /30th-anniversary-publication>
 - Interviewing Toni Carbo and Michel Menou
 - Assessing and evaluating the contribution of various current and past SIG-III activities and initiatives, including:
 - International Paper Contest,
 - InfoShare Program (Abebe and his group are working on [InfoShare impacts](#))
 - The SIG III Social Media (Anatoliy and his group are working on SIG-III's [social media activities](#))
- c. Bylaw – taskforce was put together last year and will continue their activities this year
- d. Mentorship program – was not active as such and we need ideas to revitalize it
- e. Newsletter – The [May 2012 Newsletter](#) has been published and the latest edition will come out soon.
- f. Social media – our social media presence has been revitalized and changed – due to Anatoliy's group hard work. While we already had a Facebook page, the launch of our new Twitter account ([@sig3i](#)) further contribute to engage the ASIS&T community
- g. Finance – Bahaa El-Hadidy will post the financial report.
- h. Award and sponsor – At the International reception events, the SIG-III founders (*will be*) honored.
- i. Photos and videos of SIG-III activities – Facebook site has been used to compile and Collect SIG-III related photos and videos. Members are encouraged and requested to contribute their old photos and videos.
- j. New and enhanced Drupal-based SIG-III website:
<http://www.asis.org/SIG/SIGIII/>

- k. Other activities include:
- SIG-III contributed to ASIST's [Webinars](http://www.asis.org/Conferences/webinars/TaskForceOnWebinars.pdf) task force:
<http://www.asis.org/Conferences/webinars/TaskForceOnWebinars.pdf>
 - We sent our comments and suggestions regarding amendments of ASIST's ProQuest Doctoral Scholarship requirements (to include dissertations written in languages other than English)
 - We sponsored the 75th Anniversary keynote speaker (for the pre-conference event): <http://asis.org/asist2012/historyofASIST.html>
 - We sponsored two panels at ASIS&T-2012:
 - [*The Origins of SIG-III and Its 30 Years' Journey: Visions & Reflections*](#)
 - [*Content Divide: Africa and the Global Knowledge Footprint*](#)

7. International reception

- a. Shimelis Assefa (Co-chair) reported about the report he prepared profiling the international reception event over the course of the last twelve years. He also noted the preparations that took place to arrange for a live Ethiopian musical band to celebrate the 30th SIG-III anniversary. However due to the Hurricane Sandy, the program was canceled.

8. New website and social media activities report

- a. The newly redesigned website is ready. It was noted that the design is ready (thanks to the help of William Hicks, from the University of North Texas) – but content needs to be updated – each Officer or program area has to take responsibility to maintain their content area.
- b. SIG III has been active in building up its social media presence and engaging the ASIS&T community via social media. This year, Anatoliy and Anindita lead and expand the SIG-III social media presence into the Twitterverse via the creation of @sig3i (<http://twitter.com/sig3i>).

9. SIG-III Bylaw revision

- a. Abebe Rorissa mentioned that this is in the works.

10. New business

- a. The task of maintaining the ICISC Calendar is assigned to the communication officers as noted above in agenda #2 (c).

11. Any other Business

- a. ASIS&T Annual Meeting in 2013- Nov.1 to 6, Sheraton Montreal – together with ICKM – together – with CASE - Toni suggested that we members of SIG-III take the lead – for example by finding speakers in Montreal or from Francophone countries.

- i. Identify topic areas for possible SIG-III sponsored panels and a preconference workshop
 - ii. Communication Officers (Muhammed Sajid Mirza and Yao Zhang) will compile information about Montreal city – provide interesting info about Montreal to elevate the profile of SIG III.
- b. Getting ASIST activities in multiple languages were also discussed and if SIG III can embark on this project.
 - i. Yao Zhang volunteered to work on a SIG-III Facebook page in Chinese.

=== /// ===