Cancellations & Refunds

Cancellation and refund requests must be received in writing by e-mail or mail by Friday, 20 September 2019, and are subject to a cancellation fee equal to 15% of the total amount paid. Refunds will be issued in the same manner in which payment was made and may take up to four (4) weeks after the meeting ends to process. ASIS&T reserves the right to deduct any additional bank fees required to issue a refund by wire transfer. No refunds will be granted after Friday, 4 October 2019 for reasons other than death in the immediate family, hospitalization of the registrant or immediate family member, or failure to obtain a visa (additional conditions apply, see below). Documentation for these situations is required before a refund will be considered.

ASIS&T is not responsible for problems beyond its control such as (but not limited to) travel disruptions due to weather, carrier issues or labor actions, or issues entering the country during travel. No refunds will be granted in these situations.

IMPORTANT NOTE FOR FAILED VISA APPLICATIONS

Individuals requesting a refund due to a failed visa application must submit a written request along with documentation not later than 19 October 2019. Proof that a visa application was submitted no later than 2 September 2019, is required. Refunds will not be granted if the visa application was submitted later than 2 September 2019.

ATTENDEES NEEDING ASSISTANCE

ASIS&T is committed to ensuring that no attendee with a disability or needing any assistance is excluded, denied services, segregated or otherwise treated differently from other attendees because of the absence of an auxiliary aid or service. If you are in need of such an aid or service as outlined in the Americans with Disabilities Act, please contact ASIS&T headquarters at +1.301.495.0900 x1500 or meetings@asist.org.

ANNUAL MEETING CODE OF CONDUCT

The ASIS&T community is diverse and inclusive, and this meeting is intended to be enriching and safe for everyone who attends. We expect all attendees, speakers, sponsors, and volunteers to treat everyone else respectfully, regardless of race, religion, gender, sexual orientation, disability, physical appearance, opinion, or national origin. Harassing behavior, such as offensive verbal comments, deliberate intimidation, sustained disruption of talks, or unkind feedback will not be tolerated. If you believe you are being harassed, notice that someone else is being harassed, or have any other concerns, please notify ASIS&T staff, who will assist you to ensure you feel safe and that the issue is resolved. ASIS&T reserves the right to take any action deemed necessary to enforce this code of conduct. It is our collective responsibility to foster a safe and inclusive environment for all.

AUTHORIZATION FOR USE OF IMAGE, NAME, AND OTHER LIKENESS

By attending the 2019 ASIS&T Annual Meeting or entering in the facility in which the 2019 ASIS&T Annual Meeting takes place, you agree that ASIS&T and/or third parties authorized by ASIS&T may photograph or record your likeness, image, name, voice, and/or words, and may publish, display, reproduce, copy, and distribute your likeness, image, name, voice, and/or words for promotional, educational, or membership activities worldwide in all forms of media now known or later developed, including but not limited to advertising, training, websites, presentations, and marketing materials. You further acknowledge that ASIS&T and/or third parties authorized by ASIS&T shall have the right, but not the obligation, to identify you in connection with such media by name and/or affiliation.
## ASIS&T 2019 Annual Meeting Registration Form

19 October – 23 October 2019 | Melbourne, AU

Please visit the ASIS&T website at www.asist.org/am19 for complete registration information regarding the ASIS&T Annual Meeting.

### Dietary Needs
- [ ] Vegan
- [ ] Vegetarian
- [ ] Kosher
- [ ] Gluten Free

### Registration Fees:

<table>
<thead>
<tr>
<th>Workshops &amp; Tutorials</th>
<th>Lunch</th>
<th>Registration</th>
<th>US$</th>
<th>Other</th>
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<tbody>
<tr>
<td>ASIS&amp;T Membership</td>
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<tr>
<td>Workshops &amp; Tutorials</td>
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<tr>
<td>Meeting Registration</td>
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<tr>
<td>Guest Package</td>
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</table>

**TOTAL FEES US$**

### Payment Information

- [ ] Check Enclosed
- [ ] American Express
- [ ] Visa
- [ ] MasterCard

**Card Number**

**Expires**

**CVV**

**Signature**

I have read and understand the meeting terms and conditions found at https://www.asist.org/am19/additional-information and agree to comply with the meeting Code of Conduct.

**Date**

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**Regular Attendee**

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Full Meeting</td>
<td>By 2 Aug</td>
<td>$680</td>
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<td>By 18 Oct</td>
<td>$600</td>
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**Student/Retired**

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<td>$450</td>
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<td>By 18 Oct</td>
<td>$410</td>
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**Single Day**

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<td>By 2 Aug</td>
<td>$325</td>
</tr>
<tr>
<td></td>
<td>By 18 Oct</td>
<td>$295</td>
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### Workshops, Tutorials, Guest Package & Membership:

#### Saturday Full Day

- BIRDS - Bridging the Gap Between Information Science and Information Retrieval and Data Science
  - Members: $235 before 10/18
  - Student Members: $210 before 10/18
  - Non-Members: $270 before 10/18
- President Elect’s International Incubator Session: Transformational Actions
  - Members: $50 before 10/18
  - Non-Members: $100 before 10/18
- Metrics 2019: Workshop on Informetric and Scientometric Research (SIG MET)
  - Members: $50 before 10/18
  - Non-Members: $100 before 10/18
- Practical Social Informatics: Collaboration across Fields, Sectors, and Borders (SIG SI)
  - Members: $240 before 10/18
  - Student Members: $175 before 10/18
  - Non-Members: $260

#### Saturday Half Day

- Methods and Measures (SIG-InfoLearn)
  - Members: $150 before 10/18
  - Student Members: $85 before 10/18
  - Non-Members: $160 before 10/18
- Re-Envisioning the Impact and Engagement of Information Behavior Research (SIG USE)
  - Members: $150 before 10/18
  - Student Members: $85 before 10/18
  - Non-Members: $170 before 10/18

#### Wednesday Full Day

- Information Experience Design: Activating Information Research in Practice
  - Members: $260 before 10/18
  - Student Members: $220 before 10/18
  - Non-Members: $295 before 10/18
- Applying Deep Learning to Information Science: A Tutorial on Network Embedding
  - Members: $150 before 10/18
  - Student Members: $140 before 10/18
  - Non-Members: $180 before 10/18

### Wednesday Half Day (Contact)

- Creativity in Information Research: A Design Thinking Approach
  - Members: $185 before 10/18
  - Student Members: $140 before 10/18
  - Non-Members: $205 before 10/18
- Developing Successful Publications for Competitive Peer-Reviewed Forums: A Tutorial for Junior Scholars in the Information Field
  - Members: $185 before 10/18
  - Student Members: $140 before 10/18
  - Non-Members: $205 before 10/18
- Innovative UX Methods for Information Access Based on Interdisciplinary Approaches: Practical Lessons From Academia and Industry
  - Members: $185 before 10/18
  - Student Members: $140 before 10/18
  - Non-Members: $205 before 10/18

### Other

- Guest Package (includes one (1) ticket for the Welcome Reception, President’s Reception, and the Awards Banquet. Meeting badge is not included).
  - Before Oct 5: $200

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Association for Information Science and Technology 8555 16th Street, Suite 850, Silver Spring, Maryland 20910
meetings@asist.org | 301-495-0900 | Fax: 301-495-0810
www.asist.org/am19