

REGISTRATION INFORMATION

ALL SPEAKERS, PARTICIPANTS AND ATTENDEES MUST REGISTER. FOR COMPLETE REGISTRATION RULES AND INFORMATION, VISIT WWW.ASIST.ORG/AM19.

Two ways to register:



www.asist.org/am19



ASIS&T 2019 Annual Meeting
8555 16th St, Suite 850
Silver Spring, MD 20910

Send your completed registration form along with a check, money order or credit card information.

REGISTRATION CONFIRMATION & PAYMENTS

ASIS&T will email you a detailed confirmation showing that you have registered and paid for the meeting and/or any workshops/tutorials. This confirmation will also serve as your receipt of payment. Please contact meetings@asist.org if you do not receive this email within 24 hours of registering.

MAILED AND FAXED REGISTRATION FORMS

To register by fax and/or mail please download the registration form from our website. Allow seven (7) – ten (10) business days for mailed or faxed registration forms to be received and processed. To qualify for the current registration period rates, mailed and faxed forms must be received by the rate period's deadline. Faxed forms should be sent to +1.301.495.0810. Paper registration forms can only be accepted via fax and/or mail. In an effort to adhere to PCI compliant policies, paper forms will not be accepted via email. Mailed and/or faxed registration forms will not be accepted after 4 October 2019.

GROUP DISCOUNT

For every group of six (6) full meeting registrations, one registrant will receive a complimentary registration. All registrations must be submitted at the same time, and the complimentary registration will be applied to the lowest priced registration. Please contact meetings@asist.org for a group registration form.

PRE/POST MEETING WORKSHOPS & TUTORIALS

In addition to the educational sessions and social events scheduled October 20-22, ASIS&T will offer full- and half-day workshops and tutorials on Saturday, October 19 and Wednesday, October 23. Additional enrollment fee is required.

CANCELLATIONS & REFUNDS

Cancellation and refund requests must be received in writing by e-mail or mail by Friday, 20 September 2019, and are subject to a cancellation fee equal to 15% of the total amount paid. Refunds will be issued in the same manner in which payment was made and may take up to four (4) weeks after the meeting ends to process. ASIS&T reserves the right to deduct any additional bank fees required to issue a refund by wire transfer. No refunds will be granted after Friday, 4 October 2019 for reasons other than death in the immediate family, hospitalization of the registrant or immediate family member, or failure to obtain a visa (additional conditions apply, see below). Documentation for these situations is required before a refund will be considered.

ASIS&T is not responsible for problems beyond its control such as (but not limited to) travel disruptions due to weather, carrier issues or labor actions, or issues entering the country during travel. No refunds will be granted in these situations.

IMPORTANT NOTE FOR FAILED VISA APPLICATIONS

Individuals requesting a refund due to a failed visa application must submit a written request along with documentation not later than 19 October 2019. Proof that a visa application was submitted no later than 2 September 2019, is required. Refunds will not be granted if the visa application was submitted later than 2 September 2019.

ATTENDEES NEEDING ASSISTANCE

ASIS&T is committed to ensuring that no attendee with a disability or needing any assistance is excluded, denied services, segregated or otherwise treated differently from other attendees because of the absence of an auxiliary aid or service. If you are in need of such an aid or service as outlined in the Americans with Disabilities Act, please contact ASIS&T headquarters at +1.301.495.0900 x1500 or meetings@asist.org.

ANNUAL MEETING CODE OF CONDUCT

The ASIS&T community is diverse and inclusive, and this meeting is intended to be enriching and safe for everyone who attends. We expect all attendees, speakers, sponsors, and volunteers to treat everyone else respectfully, regardless of race, religion, gender, sexual orientation, disability, physical appearance, opinion, or national origin. Harassing behavior, such as offensive verbal comments, deliberate intimidation, sustained disruption of talks, or unkind feedback will not be tolerated. If you believe you are being harassed, notice that someone else is being harassed, or have any other concerns, please notify ASIS&T staff, who will assist you to ensure you feel safe and that the issue is resolved. ASIS&T reserves the right to take any action deemed necessary to enforce this code of conduct. It is our collective responsibility to foster a safe and inclusive environment for all.

AUTHORIZATION FOR USE OF IMAGE, NAME, AND OTHER LIKENESS

By attending the 2019 ASIS&T Annual Meeting or entering in the facility in which the 2019 ASIS&T Annual Meeting takes place, you agree that ASIS&T and/or third parties authorized by ASIS&T may photograph or record your likeness, image, name, voice, and/or words, and may publish, display, reproduce, copy, and distribute your likeness, image, name, voice, and/or words for promotional, educational, or membership activities worldwide in all forms of media now known or later developed, including but not limited to advertising, training, websites, presentations, and marketing materials. You further acknowledge that ASIS&T and/or third parties authorized by ASIS&T shall have the right, but not the obligation, to identify you in connection with such media by name and/or affiliation.



Updated information on the program and registration is available at the ASIS&T website:

www.asist.org/am19

ASIS&T 2019 ANNUAL MEETING REGISTRATION FORM

19 OCTOBER – 23 OCTOBER 2019 | MELBOURNE, AU

Please visit the ASIS&T website at www.asist.org/am19 for complete registration information regarding the ASIS&T Annual Meeting.

First Name _____

Last Name _____

First Name for Badge _____

Your Organization _____

Street Address _____

City _____

State/Province _____ Zip/Postal Code _____ Country _____

Telephone _____

E-Mail _____

Dietary Needs? (Select One)

- Vegan
- Vegetarian
- Kosher
- Gluten Free

First ASIS&T Meeting?

- Yes
- No

REGISTRATION FEES:

ASIS&T Membership US\$ _____

Workshops & Tutorials US\$ _____

Meeting Registration US\$ _____

Guest Package US\$ _____

TOTAL FEES US\$

PAYMENT INFORMATION

(All fees must be paid in full with this registration form)

- Check Enclosed
- American Express
- Visa
- MasterCard

Card Number _____

Expires _____ CVV _____

Signature _____

I have read and understand the meeting terms and conditions found at <https://www.asist.org/am19/additional-information> and agree to comply with the meeting Code of Conduct.

Signature _____ Date _____

Please circle your preferred registration rate and events, total your selections, and write the total in the "Total Fees" box in the left column.

MEMBERS (requires membership at time of registration and meeting)

Full Meeting						Single Day		
1 st Time Attendee		Regular Attendee		Student/Retired ^{1,2}		__Sun	__Mon	__Tue
By 2 Aug	By 18 Oct	By 2 Aug	By 18 Oct	By 2 Aug	By 18 Oct	By 2 Aug	By 18 Oct	
\$530	\$680	\$595	\$745	\$325	\$475	\$295	\$375	

NON-MEMBERS

Full Meeting						Single Day		
1 st Time Attendee		Regular Attendee		Student ¹		__Sun	__Mon	__Tue
By 2 Aug	By 18 Oct	By 2 Aug	By 18 Oct	By 2 Aug	By 18 Oct	By 2 Aug	By 18 Oct	
\$680	\$825	\$755	\$915	\$400	\$560	\$365	\$445	

Registration Fees (U.S. Dollars)

1 - With proof of student status

2 - Retired rate is for ASIS&T Retired Members only

WORKSHOPS, TUTORIALS, GUEST PACKAGE & MEMBERSHIP:

SATURDAY FULL DAY

BIRDS - Bridging the Gap Between Information Science, Information Retrieval and Data Science

Members: \$235 before 10/18
Student Members: \$210 before 10/18
Non-Members: \$270 before 10/18

President Elect's International Incubator Session: Transformational Actions
Members: \$50 before 10/18
Non-Members: \$100 before 10/18

Metrics 2019: Workshop on Informetric and Scientometric Research (SIG MET)
Members: \$50 before 10/18
Non-Members: \$100 before 10/18

Practical Social Informatics: Collaboration across Fields, Sectors, and Borders (SIG SI)
Members: \$240 before 10/18
Student Members: \$175 before 10/18
Non-Members: \$260

SATURDAY HALF DAY

Methods and Measures (SIG-InfoLearn)
Members: \$150 before 10/18
Student Members: \$85 before 10/18
Non-Members: \$160 before 10/18

Re-Envisioning the Impact and Engagement of Information Behavior Research (SIG USE)
Members: \$150 before 10/18
Student Members: \$85 before 10/18
Non-Members: \$170 before 10/18

WEDNESDAY FULL DAY

Information Experience Design: Activating Information Research in Practice
Members: \$260 before 10/18
Student Members: \$210 before 10/18
Non-Members: \$295 before 10/18

WEDNESDAY HALF DAY

Applying Deep Learning to Information Science: A Tutorial on Network Embedding
Members: \$140 before 10/18
Student Members: \$140 before 10/18
Non-Members: \$180 before 10/18

WEDNESDAY HALF DAY (CONT'D)

Creativity in Information Research: A Design Thinking Approach

Members: \$185 before 10/18
Student Members: \$140 before 10/18
Non-Members: \$205 before 10/18

Developing Successful Publications for Competitive Peer-Reviewed Forums: A Tutorial for Junior Scholars in the Information Field

Members: \$185 before 10/18
Student Members: \$140 before 10/18
Non-Members: \$205 before 10/18

Innovative UX Methods for Information Access Based on Interdisciplinary Approaches: Practical Lessons From Academia and Industry

Members: \$185 before 10/18
Student Members: \$140 before 10/18
Non-Members: \$205 before 10/18

OTHER

Guest Package (includes one (1) ticket for the Welcome Reception, President's Reception, and the Awards Banquet. Meeting badge is not included).
Before Oct 5: \$200

ASIS&T MEMBERSHIP

Professional: \$150 | Student: \$45

Add \$25 for workshop registrations purchased on-site

Requires full meeting registration. Children over the age of five (5) must have ticket in order to accompany a paid adult registrant to any events.