

**SIG/HFIS Annual Planning Meeting, Oct. 27, 2008, 5:00 PM, Columbus, OH, Hyatt
Regency Hotel**

Minutes of Meeting

Those in attendance:

Trudi Bellardo Hahn (U. Maryland)
Michael Buckland (U. Calif., Berkeley)
Julian Warner (Queens U., Northern Ireland)
Mark R. Lindner (U. Illinois)
Nathan Johnson (U. Wisconsin-Madison)
Ben-Ami Lipetz (U. NY-Albany)
Jennifer W. Arns (U. South Carolina)
Kristin Eschenfelder (U. Wisconsin-Madison)
Barbara Walden (U. Wisconsin-Madison)
Bob Williams (U. South Carolina)

1. **New officers for 2009** were announced as follows:
 - Bob Williams, Chair, 2008-9
 - Michael Buckland, Chair Elect, 2008-9
 - Kay Mathiesen, Sec.-Treasurer, 2008-9
 - Thomas Haigh, Past-Chair
2. **Other positions** as announced:
 - Communications officers: Kathryn LaBarre and Jonathan Furner
 - Webmaster: Thomas Haigh?
3. **Annual report** for 2007-8 was submitted.
4. **Minutes for the 2007 business meeting** were approved without correction. However, a question did arise as to whether any action had been taken on establishing a sister society agreement with the Society for the History of Technology (SHOT). The chair agreed to contact the former chair, Thomas Haigh, to see if any action had taken place. It was generally agreed that such a relationship would be desirable and to ask Thomas if he would pursue this.
5. **Financial report for 2007-8:** At the end of FY 2008 we had \$666.00 in our fund. Expenditures for the year were \$342.00 (spent on hospitality/catering at the 2007 meeting). On approximately 10/1/08 ASIST recovered 50% of the \$666.00. When membership income was calculated for the 2009 year, we received an additional 4488.00, giving the SIG a budget of \$821.00 for FY 2009.
6. **Membership report: August, 2008** membership numbers are: 77 individual members; 167 institutional members.

7. **Request received from Don Fallis**, Univ. of AZ, to provide monetary support of approximately \$200-300 for the 2009 Information Ethics Roundtable on Misinformation and Disinformation to be held April 3-4 at the University of Arizona. After discussion, it was decided that because we had very little funding for this coming year that we could not respond affirmatively to this request. The chair agreed to write Mr. Fallis.
8. **Request received from organizers of the North American Symposium** on Knowledge Organization (NASKO) conference at Syracuse Univ., June 18-19, 2009, to provide some minimal level funds for sponsoring a coffee break? Because no specific amount had been requested it was decided to postpone a decision until a request was made and then let the Exec. Committee make a decision. In the meantime, Kathryn LaBarre is promoting the conference via the listserv.
9. **Do we need an Advisory Board?** After some discussion it was decided to retain the current Advisory Board (listed on the SIG Website) for the immediate future but recognize that as long as we had a fully functioning Ex. Comm. (Chair, Chair-Elect, Secretary, and Past-Chair) that we probably did not have duties for the Advisory Board.
10. **ASIST History Fund report and discussion:** This Fund was established by the ASIST Board June 21, 2000. Funds have been donated since that time by a variety of folks and now totals \$10,009 (as reported in the 2008 ASIST Treasurer's report). Trudi Hahn reported on her recent discussions with Dick Hill regarding the Fund with particular attention to the issue of whether the Fund has or will receive interest on the account. Dick noted that the Fund is has NOT been accruing interest but that he was willing to transfer a one-time \$600.00 amount of interest to the Fund, but that no additional interest would be paid because of the "difficulties" of doing this (and that no other special funds receive interest). After discussion of this, the general consensus was that we could not ask for a different policy until the fund had become more substantial in size.

This then raised the issues of how to increase the size of the Fund and to begin the process of making it an active granting fund for the stated purposes. The Chair noted that we currently have a promise of an additional \$3,000 in matching funds from the Garfield Foundation if we could raise those funds in 2008. Everyone was urged to think about donating to the Fund (a tax deductible gift), asking others to donate, and begin an active fund-raising campaign. To make the Fund into a grant-making agency we need to have the officers appointed as agreed to in the establishing agreement. The Chair agreed to immediately ask the ASIST President to appoint those folks: SIG/HFIS Chair; SIG/HFIS Chair-Elect, two former presidents of ASIST, one at large ASIST member.

As soon as this process is complete it was agreed that we would establish a paper prize (tentatively titled the History of Information Science and Technology Fund

Prize) with prize of approximately \$500 and publicize it. We would also publicize and receive proposals for funding relevant historical research and publication in the amount of approximately \$1,000. Proposals would be reviewed by the Fund grantee selection committee. Ideally, both the prize and the grants would be made in 2009.

11. **Program planning for 2009 AM:** Several ideas for programs were discussed but no specific plans were made. The Chair will send out a call for papers shortly. It was suggested that we explore as a possible topic the history of IST in Canada since the 2009 meeting will be in Vancouver, Canada. If no overall session(s) theme emerges we will collect individual papers into one or more programs and propose those to the conference planning group.

Michael Buckland mentioned as a possible speaker a faculty member in Tromsø, Norway, Dept. of Documentation Studies, on the use of documentation. He said he would follow-up with him regarding this possibility.

Minutes submitted by Bob Williams, Chair, 2009