

# Business After Hours Host Request

Months will be assigned on a first come-first served basis..  
There is **NO FEE** to host a Business After Hours

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The Host should have a space adequate for 50-plus people.

The Host will need to provide their logo for use on marketing materials.

The Host will be responsible for providing and serving heavy appetizers and drink at the event. Providing alcoholic beverages is generally a key to success.

The Host should provide a door prize for the event.

The Host may conduct tours of their business during the event for those interested.

Multiple Chamber members can partner to host a Business After Hours.

Displays and exhibits may be used to promote sponsor but also must identify the function as a Katy Area Chamber "Business After Hours" with our logo.

There shall be no program except as provided by the Chamber for door prize drawings. The Katy Area Chamber will thank the guests for coming and the sponsor for hosting the event for the Chamber.

Actual Date must be approved by Chamber. Typically hosted on 4th Tuesday of the Month.

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## Company Information

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## Month Requested

Choice 1: \_\_\_\_\_

Choice 2: \_\_\_\_\_

Choice 3: \_\_\_\_\_

## For Chamber Use Only

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Approved By: \_\_\_\_\_